

**CITY OF WAUKESHA****Administration**

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Committee: Board of Public Works	Date: 4/6/2023
Common Council Item Number: ID #23-6428	
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Joseph Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from Joshua Schafer for a one-time sewer credit for 1228 E North St.	

Details:

The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling of a swimming pool or establishing a new lawn.

Joshua Schafer, on October 12, 2022, requested a credit for sewer service charges for August/September 2022 for an outside faucet that was left on. This outdoor water use was not treated by the Clean Water Plant.

For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage.

High Usage: 53,700 gallons

Average Usage: 2,208.33 gallons

Estimated Additional Usage: 51,491.67 gallons

Calculated Refund (2022 - \$8.92/1000 gal): \$459.31

Options & Alternatives:

To not approve the one-time sewer credit or approve another dollar amount.

Financial Remarks:**Executive Recommendation:**

Recommend approval of a one-time sewer credit totaling \$459.31