



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, March 5, 2026

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

#### Rollcall

**Present** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper, and Steve Kassens

**Absent** 1 - Chad O'Donnell

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Frank Palm, 625 Chicago Ave., spoke in favor of item #26-03085.*

*Lisa Salb, 434 Madison St., spoke in favor of item #26-03085.*

#### 4. Approval of Minutes

##### A. [ID#26-03074](#) Approve Minutes of February 19, 2026.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 02-19-26-Final](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of February 19, 2026, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

#### 5. Approval of Payments

##### A. [ID#26-03082](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 3-5-26](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

6. Bids Received:

- A.** [ID#26-03080](#) Bids Received: Friday, February 20, 2026, at 11:00 a.m.  
N. Moreland Blvd. and Michigan Ave. Traffic Signal Improvements

The Board of Public Works recommends that the low Base Bid and Alternate #1 from LaLonde Contractors, Inc., in the amount of \$433,976.02, be awarded.

**Sponsors:** Public Works

**Attachments:** [N Moreland Blvd and Michigan Ave Traffic Signal Improvements-BT](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from LaLonde Contractors, Inc., for the N. Moreland Blvd. and Michigan Ave. Traffic Signal Improvement project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

- B.** [ID#26-03081](#) Bids Received: Friday, February 20, 2026, at 11:00 a.m.  
Concrete Pavement Patching and Concrete Sawing - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$595,190.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [2026 Concrete Street Patching - BT](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from State Contractors, Inc., for the Concrete Pavement Patching and Concrete Sawing - City Wide project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

7. Discussion and Recommendation to Council Regarding:

*Items taken out of order for guests.*

- D.** [ID#26-03085](#) Review and possible action on the installation of guardrail in front of 524 Madison Street.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03085-Madison St Guardrail](#)

*Brandon Schwenn, City Engineer, presented this item. He stated that the Engineers recommend not installing a guardrail at this location for the safety of the driver and could look at other options such as adding more chevrons or concrete bollards. Ald. Payne spoke in favor of a guardrail and is concerned of drunk drivers hitting pedestrians and residents who aren't protected. 35 incidents at this location in 5 years. City Engineer Schwenn stated the option of concrete bollards is less expensive or staff could go back to the drawing board for other options. Ald. Payne brought up resident Chris Messing-Palm, 625 Madison St., and she spoke in favor of a guardrail and that something needed to be done.*

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the installation of a guardrail in front of 524 Madison Street be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

- E.** [ID#26-03086](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Bielinski Homes, Inc., for the Olde Farm Subdivision.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03086-SWMA-Olde Farm Subdivision](#)

*A representative of Bielinski Homes was present.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Bielinski Homes, Inc., for the Olde Farm Subdivision, be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

- A.** [ID#26-03076](#) Review and possible action on the 2026 Drop-Off Center fee adjustment.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03076-Cvr 2026 Drop Off Center Fee Adjustments](#)  
[2026 Drop Off Center Price Adjustments Fact Sheet](#)  
[Drop Off Center Price Increase](#)

*Emma Hastings, Interim Solid Waste and Recycling Coordinator, presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the 2026 Drop-Off Center fee adjustment be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

- B.** [ID#26-03077](#) Review and possible action on the Contract with Compost Crusaders to compost residential food waste in 2026.

**Sponsors:** Public Works

**Attachments:** [BPW\\_26-03077-Cvr Compost Crusaders](#)

*Emma Hastings, Interim Solid Waste and Recycling Manager presented this item. Approximately 20 residents use the composting on a regular basis at the Drop Off Center. The question is should the City offer this service to the residents at no cost? Member Reilly stated he personally composts for his garden but this isn't really a green initiative. He suggest reaching out to Park Rec for them to do at local parks. He also thinks promoting home composting is more effective. Ald. Pieper suggested putting out a questionnaire with different options.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract with Compost Crusaders to compost residential food waste at the Drop Off Center in 2026 be approved. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

- C.** [ID#26-03079](#) Review and possible action on update to 13.055 Residential Solid Waste and Recyclables Collection.

**Sponsors:** Public Works

**Attachments:** [BPW\\_26-03079-Cvr Ordinance 13.055 Update](#)

[13.055 Summary of Changes](#)

[BPW\\_26-03079-z13 track changes](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the update to Ordinance 13.055 Residential Solid Waste and Recyclables Collection be Referred to the Ordinance & License Committee. The motion carried by the following vote:**

**Aye:** 4 - Kevin Reilly, Eric E. Payne, Joe Pieper and Steve Kassens

**Absent:** 1 - Chad O'Donnell

## 8. Matter of Report

## 9. Communications and Referrals:

- A.** [ID#26-03095](#) Official Notices: Bids to Close on Friday, March 20, 2026, at 11:00 a.m.  
1) 2026 Alley Reconstruction  
2) 2026 Asphalt Street Utility Repairs - City Wide

**Sponsors:** Public Works

**Attachments:** [Official Notice Alley Reconstruction](#)  
[Official Notice 2026 Asphalt Street Repairs](#)

## 10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).