



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3701 fax: 262.524.3899
 www.ci.waukesha.wi.us

Committee: Information Technology Board	Date: 3/6/2019
Common Council Item Number: #19-0331	Date: 3/19/2019
Submitted By: Chris Pofahl, IT Director	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney Click here to enter text.
Subject: Review and Act on the approval of a 3 year the Enterprise Agreement with Microsoft for the amount pf \$244,192.88 per year, and authorize the Mayor to sign this contract and all future purchase orders of goods or services under our agreement with Microsoft.	

Details:
 The Microsoft Enterprise Agreement is a volume licensing package offered by Microsoft, which discounts the pricing of various Microsoft applications the City uses. Products covered by the EA are Office 365 (Email and Office), Server, SQL, and Remote Desktop licensing. The agreement comes due every three years, at which time licensing needs are reviewed, and options for reducing costs are discussed with our Microsoft account team.

Options & Alternatives:
 Options to not renew the agreement were not financially advantageous to the City.

Financial Remarks:
 The costs associated with this contract were included in 1916.52440 and 1916.52430 of the 2019 IT operating budget.

Year 1 Total \$ 244,192.88
 Year 2 Total \$ 244,192.88
 Year 3 Total \$ 244,192.88

Executive Recommendation:
 Approve the Enterprise Agreement with Microsoft and authorize the Mayor to sign this contract and all future purchase orders of goods or services under our agreement with Microsoft.

