



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Landmarks Commission

Wednesday, December 6, 2023

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Roll Call

Present 5 - Marty Larson, Jennifer Wall, Carmen De La Paz, Aaron Spencer, and Cassandra Rodriguez

Absent 2 - Julie Scarpace, and Matt Retzak

III. Approval of Minutes

[ID#23-8233](#) Minutes of October 4, 2023

A motion was made by Member Jennifer Wall, seconded by Member Marty Larson, that this item be approved with the correction made from Failed to Approved of the previous Minutes. The motion carried by the following vote:

Aye: 4 - Marty Larson, Jennifer Wall, Aaron Spencer and Cassandra Rodriguez

Absent: 2 - Julie Scarpace and Matt Retzak

Abstain: 1 - Carmen De La Paz

IV. Public Comment

Lisa Salb, 434 Madison Street, expressed opposition to staff approval for certain types of COA applications.

V. Landmark's Commission Paint and Repair Grant Funds

VI. Old Business

[ID#23-7751](#) Landmarks Commission Certificate of Appropriateness for 256 W. Broadway. Review a request to paint the exterior and replace the awning (Block C Historic District).

A motion was made by Member Jennifer Wall, seconded by Member Cassandra Rodriguez, that this item be approved. The motion carried by the following vote:

Aye: 5 - Marty Larson, Jennifer Wall, Carmen De La Paz, Aaron Spencer and Cassandra Rodriguez

Absent: 2 - Julie Scarpace and Matt Retzak

VII. New Business

[ID#23-8230](#) Landmarks Commission Certificate of Appropriateness for 408 McCall St. Review a request to replace the roof, gutters, downspouts, garage siding, front porch lattices, and a window (McCall Street Historic District).

This meeting was held to the January meeting at the applicant's request.

[ID#23-8231](#) Discussion and possible action on 2024 Landmarks Commission meeting dates

A motion was made by Member Cassandra Rodriguez, seconded by Member Aaron Spencer, that this item be approved with the presented dates. The motion carried by the following vote:

Aye: 5 - Marty Larson, Jennifer Wall, Carmen De La Paz, Aaron Spencer and Cassandra Rodriguez

Absent: 2 - Julie Scarpace and Matt Retzak

[ID#23-8232](#) Discussion of potential shift to staff approval for certain types of COA applications

A motion was made by Member Cassandra Rodriguez, seconded by Member Aaron Spencer, that this item be denied. The motion failed by the following vote:

Aye: 2 - Aaron Spencer and Cassandra Rodriguez

Nay: 3 - Marty Larson, Jennifer Wall and Carmen De La Paz

Absent: 2 - Julie Scarpace and Matt Retzak

A motion was made by Member Carmen De La Paz, seconded by Member Marty Larson, to bring this item back for further discussion at the next Landmarks Committee meeting to try to find a middle ground and consider alternative options. The motion carried by the following vote:

Aye: 3 - Marty Larson, Jennifer Wall and Carmen De La Paz

Nay: 2 - Aaron Spencer and Cassandra Rodriguez

Not Present: 2 - Julie Scarpace and Matt Retzak

VIII. Alderman's Report

IX. Springs Report

Charlie gave an update on the Silurian Spring basement project completion, a new park shelter near Silurian Spring, new graffiti at Silurian Spring, and the progress on the Acme Spring light installation.

Charlie summarized reports on damage to a historic bench near Hobo Spring and the possibility of restoring it. Bob Salb, 434 Madison St., provided additional information.

X. Communications and Publications

Charlie gave updates on the fall Springs Cleanup and needs for a larger cleanup in spring of 2024. Charlie also updated the Landmarks Commission on the 2024 Local History and Historic Preservation Conference.

XI. Adjournment