



CITY OF WAUKESHA

Administration

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Committee: Finance	Date: 6/30/2020
Common Council Item Number: ID#20-0818	Date: 7/7/2020
Submitted By: Rich Abbott, Finance	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Diane Gard, Finance Director DG	City Attorney's Office Review: Brian Running, City Attorney BER
Subject: Review and Act on a request to create a new special event in Fund 0228 called 125 th Anniversary and amend the 2020 budget to be \$8,000	

Details:
The City of Waukesha will be celebrating its 125th anniversary in 2021. There are events planned for the whole year some of which will be hosted by the City and some of which will be developed through partnerships with other organizations. The City will sell tickets and collect sponsorships for the different events throughout the year. One of the highlights of the year will be a gala in January of 2021. As the first event is occurring shortly after the new fiscal year, we will need to account for some expenses prior to the end of Fiscal Year 2020.

Options & Alternatives:
Option 1 – Create org and add event
Option 2 – Do not hold the events in celebration of the 125th anniversary.

Financial Remarks:
The City will track the event expenses and revenues in Org 5974 called City Anniversary.

Executive Recommendation:
The City Administrator recommends creation of the City Anniversary Org.

