



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, February 3, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Kassens, Michalowski, E. Payne, and Pieper

Absent 1 - O'Donnell

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#22-3523](#) Approve Minutes of January 20, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 1-20-22-Draft](#)

A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the Minutes of January 20, 2022, be approved. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

5. Bids Received:

A. [ID#22-3526](#) Bids Received: Friday, January 28, 2022, at 11:00 a.m. Arcadian Avenue and Linden Street Utility and Street Improvements

The Board of Public Works recommends that the low bid from LaLonde Contractors, Inc., in the amount of \$3,355,809.05, be awarded.

Sponsors: Public Works

Attachments: [Bids-Concrete - Arcadian 2022.xlsx](#)
[Bids-HMA - Arcadian 2022.xlsx](#)

A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that the low bid from LaLonde Contractors, Inc., for the Arcadian Avenue

and Linden Street Utility and Street Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

6. Discussion and Recommendation to Council Regarding:

- A. [ID#22-3524](#) Review and act on Contract Change Order No. 1 with Payne and Dolan, Inc., for the Buchner Park Tennis Courts and Retaining Wall Reconstruction project.

Sponsors: Public Works

Attachments: [22-3524 BPW Agenda Cvr-CCO1-Payne and Dolan Buchner Park](#)
[22-3524_CCO1_Payne and Dolan Buchner Park](#)

Brandon Schwenn, P.E., presented this item.

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 1 with Payne and Dolan, Inc., for the Buchner Park Tennis Courts and Retaining Wall Reconstruction project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

- B. [ID#22-3525](#) Review and act on Contract Amendment No. 1 with Ayres Associates for the N. and S. Prairie Avenue, Sentry Drive, and W. Sunset Drive Utility and Street Improvements Construction Management Services.

Sponsors: Public Works

Attachments: [22-3525 BPW Agenda Cvr-Amendment 1-Ayres Prairie Sentry Sunset Inspection](#)
[CONTRACT Amend 1-Ayres Associates-Prairie Sentry Sunset Construction Mgmt Servies](#)

Brandon Schwenn, P.E., presented this item.

A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that the Contract Amendment No. 1 with Ayres Associates for the N. and S. Prairie Avenue, Sentry Drive, and W. Sunset Drive Utility and Street Improvements Construction Management Services be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

- C. [ID#22-3528](#) Review and act on Contract Change Order No. 1 with LaLonde Contractors, Inc., for the N & S Prairie Avenue, Sentry Drive and W. Sunset Drive Utility and Street Improvements project.

Sponsors: Public Works

Attachments: [22-3528 BPW Agenda Cvr-CO 1-LaLonde-Prairie Sentry Sunset](#)
[22-3528 CCO1-LaLonde Contractors-Prairie Sentry Sunset](#)

Brandon Schwenn, P.E., presented this item.

A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the Contract Change Order No. 1 with LaLonde Contractors, Inc., for the N & S Prairie Avenue, Sentry Drive and W. Sunset Drive Utility and Street Improvements project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

- D.** [ID#22-3544](#) Review and act on the consultants for the 2022-2023 Structural and Architectural Services for various City projects

Sponsors: Public Works

Attachments: [22-3544 BPW Agenda Cvr-Structural and Architectural Services](#)
[Consultant Contract StrucRite-2022-23 Structural and Architectural Services](#)
[Consultant Contract Thrive Architects-2022-23 Structural and Architectural Services](#)

Katie Jelacic, P.E., presented this item.

A motion was made by Member Steve Kassens, seconded by Alderman Joe Pieper, that Thrive Architects, LLC, and StrucRite Inc. Contracts for the 2022-2023 Structural and Architectural Services for various City projects be recommended for Council Consent. The motion carried by the following vote:

7. Approval of Payments

- A.** [ID#22-3527](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 2-3-22](#)

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

8. Matter of Report

9. Communications and Referrals:

- A. [ID#22-3529](#) Official Notice: Bids to Close on Friday, February 11, 2022, at 11:00 a.m.
Concrete Sidewalk Replacement - City Wide

Sponsors: Public Works

Attachments: [3 Official Notice Concrete Sidewalk Replacement2022 - City Wide](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.