



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Draft

### Human Resources Committee

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Wednesday, March 15, 2023

6:00 PM

Council Chambers, City Hall

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**Cancelled**

1. Call To Order

2. Public Comment

3. Approval of Minutes

A. [ID#23-6283](#) Approval of HR Committee meeting minutes February 15, 2023

**Attachments:** [HR Meeting Minutes - Feb 15, 2023 DRAFT](#)

4. Business Items

A. [ID#23-6117](#) Review City Administrator's and Mayor's duties and job descriptions and ordinance 2.015 City Administrator. Refer to O&L possible revisions.

**Attachments:** [23-6117 HR Committee Meeting Item Cover Letter](#)

[Mayor State Statute Description](#)

[Ordinance 21-14 Duties and Powers of CA](#)

[City Administrator Job Description](#)

5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.