



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Attend in person or watch
live at
<https://waukesha.legistar.com/calendar.aspx>

Tuesday, September 19, 2023

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#23-7701](#) Minutes from September 5, 2023

Attachments: [ccmn230905 draft](#)

5. Introduction and conversation with City Administrator finalist Anthony Brown.

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#23-7676](#) Review and act on (recommendation to Common Council) proposed vendor agreement with 18 Acres Hospitality, LLC to sell non-competing food/beverage items at 2023 Oktoberfest community event.

Attachments: [Common Council Cover Sheet - Oktoberfest 2023](#)
[18 Acres Oktoberfest Agreement 23](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-7662](#) Review and Approve a Contract with Reliant Fire Apparatus for the purchase of a 2026 Fire Engine, in the amount of \$1,222,217.

Attachments: [Cover Sheet - 2026 Engine Purchase](#)
[Waukesha Proposal Pricing](#)
[City of Waukesha Contract](#)

Legislative History

9/12/23 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

- A. [ID#23-7665](#) Other License Application

Attachments: [09-11-2023 Other License Applications](#)

Legislative History

9/11/23 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#23-7520](#) Review and act on the Street Intersection Improvement Contract between the City of Waukesha and the Village of Waukesha for the reconstruction of the traffic signal at the intersection of West Sunset Drive and South Prairie Avenue.

Sponsors: Public Works

Attachments: [23-7520_BPW_Agenda_Cvr-Construction_Agreement_for_Sunset_&_Prairie.pdf](#)
[COW_VOW_Street_Intersection_Improvement_Contract_Village_Signed_8.24.2023](#)

Legislative History

9/7/23 Board of Public Works recommended for Council Consent to the City Council

- B. [ID#23-7522](#) Approve the Developer's Agreement between the City of Waukesha and Continental 665 Fund LLC a/k/a Springs at Meadowbrook for property located north of Summit Avenue, Fire Station No. 5, and Oliver Sports Complex, east of Meadowbrook Road, west of Maple Way Lane, and south of Tallgrass Subdivision.

Sponsors: Public Works

Attachments: [23-7522 BPW Agenda Cvr-Springs at Meadowbrook.pdf](#)
[PW Development Agreement Springs at Meadowbrook V4 .pdf](#)

Legislative History

9/7/23 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#23-7687](#) Review and approve the employment contract for City Administrator finalist Anthony Brown.

- B. [ID#23-7661](#) Further discussion and act on Finance recommendation to approve the 2024-2028 CIP

Attachments: [2024-2028 Executive CIP Budget Book](#)
[2024 CIP Requested Fleet Book](#)
[CIP 2024-2028 Summary - Revisions to Executive](#)

Legislative History

9/12/23 Finance Committee approved

- C. [ID#23-7673](#) Discuss sale of 200 Delafield St.

- D. [ID#23-7681](#) Review and Act on a Resolution to certify 2024 Municipal Library spending to exempt the City of Waukesha from the Waukesha County Library Tax.

Attachments: [2024 Municipal Library spending cover sheet](#)

Reports

7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien

- B. Water Utility Commission - Ald. Bartels

- C. Information Technology Board Report - Ald. Manion

- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
8. Plan Commission - Jennifer Andrews
- A. [ID#23-7488](#) Building Code Amendment – Section 16.09 Certificate of Occupancy – proposed changes to clarify when a Certificate of Occupancy is required.
- Attachments:** [16.09 Certificates of Occupancy Final](#)
- Legislative History**
- | | | |
|---------|-----------------|---|
| 8/23/23 | Plan Commission | recommended for approval |
| 9/5/23 | City Council | Recommended for Third Reading to the City Council |
9. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. R. Lemke
- D. Human Resources Committee Report - Ald. Rodriguez
10. Board of Public Works Report - Alex Damien
11. Director of Public Works Report
12. City Attorney's Report

13. City Administrator's Report

- A. [ID#23-7682](#) Report from the City Administrator

Attachments: [Admin Report September 15 2023](#)

14. Mayor's Report & Referrals

- A. [ID#23-7697](#) Proclamation for Community Planning Month

Attachments: [2023 Proclamation - National Community Planning Month](#)

- B. [ID#23-7698](#) Proclamation for Domestic Violence Awareness Month

Attachments: [2023 Proclamation - Domestic Violence Awareness Month](#)

15. Referrals

16. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.