



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

Plan Commission

Wednesday, February 28, 2024

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Public Comment

V. Approval of Minutes

[ID#24-8944](#) Minutes of January 24, 2024

Attachments: [PC Minutes - Draft 1-24-2024](#)
[Sign In Sheet - 1-24-2024](#)

VI. Business Items

[ID#24-8946](#) Sign Appeals & Variances - 344 W Broadway - A request for detached monument sign in the landscape area in front of the building at 344 W. Broadway within the B-2 Central Business District.

Attachments: [Cover Sheet - 344 W. Broadway Sign Variance](#)
[PC Approval Letter - 344 W. Broadway](#)
[344 W. Broadway Site Plan - February 2024](#)
[APPL New Sign Appeal or Variance Application](#)

Charlie Griffith

[PC24-0496](#)

Minor Site Plan & Architectural Review - 344 W. Broadway - A request to place monument sign in the landscape area in front of 344 W. Broadway and strip the paved area for two parking spaces and one ADA parking space.

Attachments:[Cover Sheet - 344 W. Broadway](#)[Project Reviews - SPAR24-0004](#)[PC Approval Letter - 344 W. Broadway](#)[344 W. Broadway -CoverLetter](#)[344 W. Broadway Revised Site Plan - 2-21-24](#)[344 W. Broadway Site Plan - February 2024](#)

Charlie Griffith

[PC24-0497](#)

Minor Site Plan & Architectural Review - 410 Wisconsin Avenue, Waukesha Café - A request to approve plans for a new 240 sq. ft. second story addition of the rear of the building at 410 Wisconsin Avenue.

Attachments:[Cover Sheet Minor SPAR, 410 Wisconsin Ave](#)[00 Waukesha Cafe House](#)[410 Wisconsin Ave- Project Reviews](#)[Application](#)[Cover Letter - Applicant, KAD](#)

Robin Grams

[ID#24-9051](#)

Consultation - 1405 & 1409 E. St. Paul Avenue, MetalTek - A request from MetalTek to receive comments and feedback from the Plan Commission on conceptual plans to remove the buildings at 1405 and 1409 E. St. Paul Avenue and construct a new Executive Office Center and parking lot in their place.

Attachments:[Cover Sheet - Consultation - Metal Tek](#)[Waukesha Plan Commission Consult Application](#)[24 0216 MetalTek Submittal Deck R1](#)[MetalTek Project Coverletter R1](#)

Doug Koehler

VII. Director of Community Development Report

VIII. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).