



# City of Waukesha

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## Meeting Agenda - Final

### Library Human Resources Committee

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Thursday, November 10, 2016

4:00 PM

Library Board Room

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#### 1. Call to Order

#### 2. Approval of meeting Minutes

[ID#16-1632](#) Approval of the minutes for June 29, 2016

**Attachments:** [HUMAN RESOURCES COMMITTEE minutes for June 29, 2016](#)

#### 3. New Business

[ID#16-1633](#) Discussion/recommendation regarding human resources policy B-5, Personnel Transaction Notice (PTN)

**Attachments:** [B-5 PERSONNEL TRANSACTION NOTICE 11-10-16 DRAFT](#)

[ID#16-1634](#) Discussion/recommendation regarding human resources policy C-1, Holidays 2017 and 2018

**Attachments:** [C-1 HOLIDAYS 2017 - 2018 DRAFT](#)

[ID#16-1635](#) Discussion/recommendation regarding human resources policy C-2, Vacation Leave

**Attachments:** [C-2 VACATION LEAVE 11-10-16 DRAFT](#)

[ID#16-1636](#) Discussion/recommendation regarding human resources policy C-6, Overtime Pay & Compensatory Time Off & Out of Classification Pay

**Attachments:** [C-6 OVERTIME PAY COMPENSATORY TIME OFF AND OUT OF CLASSIFIC](#)

[ID#16-1637](#) Discussion/recommendation regarding human resources policy D-3, Employee Performance & Development Appraisals

**Attachments:** [D-3 EMPLOYEE PERFORMANCE & DEVELOPMENT APPRAISAL 11-10-16 D](#)

[ID#16-1638](#) Discussion/recommendation regarding human resources policy G-8, Temporary Assignment of Alternative Productive Work (TAAP)

**Attachments:** [G-8 TEMPORARY ASSIGNMENT OF ALTERNATIVE PRODUCTIVE WORK 1](#)

#### 4. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.