



City of Waukesha

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Meeting Agenda - Final

Library Board

Grant C. Lynch, Executive Director
glynch@waukesha.lib.wi.us

Thursday, November 10, 2016

4:45 PM

Library Board Room

1. Call to Order

2. Public Comments

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

- A. [ID#16-1639](#) Approval of the minutes for October 12, 2016

Attachments: [LIBRARY BOARD MINUTES October 13, 2016](#)

4. Correspondence

- A. [ID#16-1640](#) Correspondence

Attachments: [Waukesha Reads news articles](#)
[Vojtik Obituary](#)
[Interfaith Art Exhibition 12-10-2016](#)
[Thank you from GPO 10-26-16](#)

5. Bills

- A. [ID#16-1641](#) Approval of the bills for November 2016

6. Financial Reports

- A. [ID#16-1642](#) Approval of the financial report for November 2016

7. Old Business

- A. [LC16-0732](#) Update on FY2017 operating budget
B. [LC16-0733](#) Update on Act 150 Committee - tax minimum exemptions
C. [LC16-0734](#) Update on CoW Impact Fees

8. New Business

- A. [ID#16-1643](#) Discussion/action regarding Bridges Library System 2017 Addendum to Member Library & CAFE agreements
Attachments: [2017 Annual Addendum to Bridges Member Library & CAFE Agreements](#)
- B. [ID#16-1644](#) Discussion/action regarding Bridges Library System 2017 Resource Library Agreement
Attachments: [Bridges and WPL Resource Library Contract 2017 with changes](#)
- C. [ID#16-1645](#) Discussion/action regarding Bridges Library System 2017 Agreement for Consulting Services
Attachments: [Agreement for Cafe Consulting Services 2017](#)
- D. [ID#16-1646](#) Discussion/action regarding Bridges Library System 2017 Agreement for CAFE office space
Attachments: [Agreement for CAFÉ Office Space 2017](#)
- E. [ID#16-1647](#) Discussion/action regarding Waukesha County Community Foundation annual distribution
Attachments: [WCCF 2016 distribution letter](#)
- F. [ID#16-1648](#) Discussion/action regarding human resources Policy B-5, Personnel Transaction Notice (PTN)
Attachments: [B-5 PERSONNEL TRANSACTION NOTICE 11-10-16 DRAFT](#)
- G. [ID#16-1649](#) Discussion/action regarding human resources Policy C-1, Holidays 2017 and 2018
Attachments: [C-1 HOLIDAYS 2017 - 2018 DRAFT](#)
- H. [ID#16-1650](#) Discussion/action regarding human resources Policy C-2, Vacation Leave
Attachments: [C-2 VACATION LEAVE 11-10-16 DRAFT](#)
- I. [ID#16-1651](#) Discussion/action regarding human resources Policy C-6, Overtime Pay & Compensatory Time Off & Out of Classification Pay
Attachments: [C-6 OVERTIME PAY COMPENSATORY TIME OFF AND OUT OF CLASSIFIC](#)
- J. [ID#16-1652](#) Discussion/action regarding human resources Policy D-3, Employee Performance & Development Appraisals
Attachments: [D-3 EMPLOYEE PERFORMANCE & DEVELOPMENT APPRAISAL 11-10-16 D](#)

- K. [ID#16-1653](#) Discussion/action regarding human resources Policy G-8, Temporary Assignment of Alternative Productive Work (TAAP)

Attachments: [G-8 TEMPORARY ASSIGNMENT OF ALTERNATIVE PRODUCTIVE WORK 1](#)

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Grant Lynch will provide a status update on Library activities and answer any questions

- A. [ID#16-1654](#) Administrative & Staff Reports for November 10, 2016

Attachments: [161110 ADMINISTRATIVE & STAFF REPORTS FOR November 10, 2016](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrick will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.