



# City of Waukesha

## Meeting Agenda - Final-revised

### Library Board

*Bruce Gay, Executive Director*  
*bgay@waukesha-wi.gov*

321 WISCONSIN AVENUE  
WAUKESHA, WISCONSIN  
53186-4786  
TELEPHONE  
262/524-3680 FAX  
262/524-3677

---

Thursday, February 8, 2018

4:45 PM

Library Board Room

---

1. Call to Order

2. Public Comment

3. Approval of Meeting Minutes

[ID#18-0156](#) Approval of the minutes for January 11, 2018

**Attachments:** [180111 LIBRARY BOARD MINUTES](#)

4. Correspondence

[ID#18-0157](#) Freeman Article

**Attachments:** [Waukesha\\_Freeman\\_20180118\\_B06\\_3](#)

5. Bills

[ID#18-0158](#) Approval of bills for 2017

[ID#18-0173](#) Approval of bills for 2018

6. Financial Reports

[ID#18-0160](#) Approval of Financial Report for 2017

[ID#18-0161](#) Approval of Financial Report for 2018

7. Old Business

8. New Business

[ID#18-0162](#) Discussion/action regarding Waukesha Public Library 2017 Annual Report

**Attachments:** [2017 Annual Report](#)

[ID#18-0163](#) Discussion/action regarding Waukesha Public Library Endowment and Waukesha Community Foundation Funds

**Attachments:** [trust & other funds for 2017 annual report](#)

[ID#18-0166](#) Discussion/action regarding Library accounts payable practices

[ID#18-0167](#) Discussion regarding Library Board of Trustees continuing education

**Attachments:** [Trustee essentials contents](#)  
[Trustee job description](#)

## 9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

[ID#18-0176](#)

**Attachments:** [Administrative and Staff reports February 8 2018](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrick will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

## 10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.