



City of Waukesha

Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
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WAUKESHA, WISCONSIN
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Thursday, March 8, 2018

4:45 PM

Library Board Room

1. Call to Order

2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

- A. [ID#18-0350](#) Approval of the minutes for February 8, 2018

Attachments: [180208 LIBRARY BOARD MINUTES.pdf](#)

4. Correspondence

[ID#18-0363](#) Correspondence

Attachments: [Thank you card.pdf](#)

5. Bills

- A. [ID#18-0352](#) Approval of the bills March 2018

6. Financial Reports

- A. [ID#18-0353](#) Approval of the financial reports for March 2018

7. New Business

- A. [ID#18-0354](#) Discussion/action regarding 2017 budget carryover request

Attachments: [2017 Carryover request.pdf](#)

- B. [ID#18-0355](#) Discussion/action regarding selection of strategic planning consultant (Planning & Policy Committee)
- Attachments: [RFP award recommendation.pdf](#)
[WiLs Qualifications.pdf](#)
[WiLs Strategic Plan Proposal.pdf](#)
- C. [ID#18-0356](#) Discussion/action regarding Library Policy C-3, Loan Periods and limits (Planning & Policy Committee)
- Attachments: [memo to change CD-DVD limits \(00000002\).pdf](#)
[revised C-3 LOAN PERIODS AND LIMITS 03-08-18 \(00000002\).pdf](#)
- D. [ID#18-0357](#) Discussion/action regarding job description for Librarian I - Community Library Liaison (Human Resources Committee)
- Attachments: [Librarian I - CLL Children's Services DRAFT.pdf](#)
- E. [ID#18-0358](#) Discussion/action regarding 2018-2021 Agreement for Community Library Liaison with School District of Waukesha (Human Resources Committee)
- Attachments: [Agreement for Community Library Liaison 2018 final.pdf](#)
- F. [ID#18-0359](#) Discussion/action regarding Human Resources Policy B-16, Staffing Resolution (Human Resources Committee)
- Attachments: [B-16 WAUKESHA PUBLIC LIBRARY STAFFING RESOLUTION DRAFT 03-08-](#)
- G. [ID#18-0360](#) Discussion/action regarding closing the library early on May 3, 2018
- H. [ID#18-0361](#) Discussion/review of Library Trustee responsibilities - Library Director evaluation
- Attachments: [trustee essential 6--evaluating the director.pdf](#)

8. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

A. [ID#18-0362](#) Administrative & Staff Reports for March 8, 2018

Attachments: [180308 Administrative Staff Report.pdf](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatruck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

9. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.