



City of Waukesha

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Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
bgay@waukesha-wi.gov

Thursday, May 17, 2018

4:45 PM

Library Board Room

1. Call to Order

2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

A. [ID#18-0701](#) Approval of the minutes for April 12, 2018

Attachments: [180412 LIBRARY BOARD MINUTES.pdf](#)

4. Correspondence

A. [ID#18-0702](#) Correspondence for May 2018

Attachments: [Correspondence May 2018.pdf](#)

5. Bills

A. [ID#18-0703](#) Approval of the bills for May 2018

6. Financial Reports

A. [ID#18-0704](#) Approval of the financial reports for May 2018

7. Old Business

A. [LC18-0292](#) Discussion/action regarding Library Director job description (Human Resources Committee)

Attachments: [Revised Director job description.pdf](#)

B. [LC18-0293](#) Discussion/action regarding Library Director's 2018 goals (Human Resources Committee)

Attachments: [Revised director goals 2018.pdf](#)

- C. [LC18-0294](#) Discussion regarding Library Director evaluation process (Human Resources Committee)

8. New Business

- A. [ID#18-0705](#) Library Board education: Public Library Association Conference report
- B. [ID#18-0706](#) Library Board education: presentation by Assistant Director John Klima
- C. [ID#18-0707](#) Library Board education: Discussion regarding Trustee Essentials #13: Library Advocacy

Attachments: [Trustee Essential 13--advocacy.pdf](#)

- D. [ID#18-0708](#) Discussion regarding Public Library System Redesign project (PLSR) update

Attachments: [PLSR-Recommendation-Development-Phase-2-sided-handout.pdf](#)

- E. [ID#18-0709](#) Discussion regarding strategic planning timeline

Attachments: [Strategic Planning Roles Timeline.pdf](#)

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

- A. [ID#18-0713](#) Administrative & Staff Reports for May 17, 2018

Attachments: [180517 Administrative Staff Report.pdf](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrick will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.