



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Agenda - Final

Parks, Recreation and Forestry Board

Monday, May 21, 2018

6:00 PM

Parks Recreation and Forestry
Administration and Service Center

1. Call to Order

2. Public Comment

City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:30 pm.

3. Approval of Minutes

- A. [ID#18-0822](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of April 16, 2018.

Attachments: [mn180416 \(Minutes for April 16, 2018\) DRAFT.pdf](#)

4. Annual Election of Parks, Recreation & Forestry (PRF) Board Officers

A. Election of PRF Board President

1. [ID#18-0797](#) Open Nominations for PRF Board President
2. [ID#18-0798](#) Nominations for PRF Board President
3. [ID#18-0799](#) Close Nominations for PRF Board President
4. [ID#18-0800](#) Vote for PRF Board President

B. Election of PRF Board Vice President

1. [ID#18-0801](#) Open Nominations for PRF Board Vice President
2. [ID#18-0802](#) Nominations for PRF Board Vice President
3. [ID#18-0803](#) Close Nominations for PRF Board Vice President
4. [ID#18-0821](#) Vote for PRF Board Vice President

C. Election of PRF Board Secretary

1. [ID#18-0805](#) Open Nominations for PRF Board Secretary

2. [ID#18-0806](#) Nominations for PRF Board Secretary
3. [ID#18-0807](#) Close Nominations for PRF Board Secretary
4. [ID#18-0808](#) Vote for PRF Board Secretary
5. Discussion/Decision Items
 - A. [ID#18-0823](#) To approve Public Event Request received from the Waukesha Old Car Club to utilize Frame Park on August 12, 2018 and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine on the date of the event.

Attachments: [Olde Car Club Application 2018.pdf](#)
 - B. [ID#18-0809](#) To approve appointment of Carol Riches to the Senior Program Advisory Committee.

Attachments: [Senior Program Advisory Committee-Member Application.pdf](#)
 - C. [ID#18-0810](#) To approve proposed Community Development Department Riverwalk banner program in Barstow Plaza.
 - D. [ID#18-0811](#) To approve proposed update to the Parks, Recreation & Forestry Department Strategic Plan.

Attachments: [Strategic Plan 2018-2022 DRAFT.pdf](#)
 - E. [ID#18-0812](#) Recommend to approve proposed event vendor agreements associated with the 2018 City of Waukesha Oktoberfest public event.

Attachments: [Common Council Cover Sheet-Oktoberfest Contracts.pdf](#)
[Kleines Bayern Agreement2018.pdf](#)
[RMG Contract 2018 \(002\).pdf](#)
[Sweet Perfections Agreement 2018.pdf](#)
[Waukesha Citizens Police Academy Association -Oktoberfest 2018.pdf](#)
[Waukesha Sunrise Rotary - Oktoberfest 2018.pdf](#)
 - F. [ID#18-0813](#) Recommend to approve 2018 City of Waukesha Oktoberfest Event Vendor Agreement with Waukesha Kiwanis Early Risers Club and recommendation to the Ordinance and License Committee to approve Class B liquor license and sale of fermented malt beverages and wine.

Attachments: [Common Council Cover Sheet-Kiwanis Oktoberfest Contract.pdf](#)
[Waukesha Kiwanis Early Risers Okt 2018.pdf](#)

- G. [ID#18-0814](#) Recommend to approve proposed agreement with Waukesha County Fair for parking services at the 2018 City Fourth of July Fireworks.
Attachments: [Common Council Cover Sheet-Waukesha County Fair Parking.pdf](#)
[WCFA & City of Waukesha 4th of July Fireworks Parking Agreement.2018.A3.p](#)
- H. [ID#18-0815](#) Recommend to approve proposed sponsorship agreement with Dick's Sporting Goods.
Attachments: [Council Agenda Cover Sheet-Dick's Sporting Goods Contract- 2018.pdf](#)
[Dick's Sporting Goods Agreement - FINAL.pdf](#)
- I. [ID#18-0816](#) Recommend to approve proposed Pre-School Program (Fox Tale) annual contract with the School District of Waukesha.
Attachments: [Common Council Cover Sheet-4K Contract - 2018-19.pdf](#)
[Fox Tale Contract 2018-19 School Year.pdf](#)
- J. [ID#18-0817](#) Recommend to approve proposed street median mowing contract with Kujawa Enterprises Inc. (KEI).
Attachments: [Common Council Cover Sheet - Mowing Contract 2018.pdf](#)
[Street Median Mowing-Contract.pdf](#)
- K. [ID#18-0818](#) To approve proposed conversion of two (2) Lowell Park tennis courts (at Madison & Grandview) to pickleball courts.
Attachments: [Lowell Pickleball Conversion Courts Layout 5.18.2018.pdf](#)
- L. [ID#18-0819](#) To approve proposed new recreation trail regulatory signage.
Attachments: [Trail Signage Example - Waukesha County.jpg](#)
- M. [ID#18-0820](#) To approve proposed Marketing Plan Goals for 2018 - 2020.
Attachments: [Marketing Goals 2018-2020.pdf](#)

6. Board President Report

7. Director and Staff Report

8. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

