



# City of Waukesha

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## Meeting Agenda - Final

### Library Board

*Bruce Gay, Executive Director*  
*bgay@waukesha-wi.gov*

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Thursday, August 9, 2018

4:45 PM

Library Board Room

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1. Call to Order

2. Public Comment

*Limited to three minutes per speaker.*

3. Approval of Meeting Minutes

A. [ID#18-1160](#) Approval of the minutes for July 12, 2018

**Attachments:** [180712 LIBRARY BOARD MINUTES.pdf](#)

4. Correspondence

A. [ID#18-1161](#) Correspondence for August

**Attachments:** [Waukesha Freeman article 07-24-18.pdf](#)  
[August Vox article why public libraries are still essential in 2018.pdf](#)  
[Letter\\_Meissner 07-10-18.pdf](#)

5. Bills

A. [ID#18-1162](#) Approval of the bills for August 2018

6. Financial Reports

A. [ID#18-1163](#) Approval of the financial report for August 2018

7. Old Business

A. [LC18-0495](#) Update on PLSR (Public Library System Redesign) project summit meeting

B. [LC18-0496](#) Strategic Planning update

8. New Business

- A. [ID#18-1164](#) Library Board education: Trustee Essential #8 - Developing the Library Budget

**Attachments:** [Trustee Essential #08 Developing the Library Budget.pdf](#)

- B. [ID#18-1165](#) Discussion/action regarding Library's 2019 operating budget request (Finance Committee)

**Attachments:** [Budget intro letter.pdf](#)  
[Projected revenue 2019.pdf](#)  
[FY2019 Operating Budget Draft.pdf](#)

## 9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

- A. [ID#18-1166](#) Administrative & Staff Reports for August 9, 2018

**Attachments:** [180809 Administrative Staff Report.pdf](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

## 10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.