



# City of Waukesha

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## Meeting Agenda - Final

### Library Board

*Bruce Gay, Executive Director*  
*bgay@waukesha-wi.gov*

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Thursday, November 8, 2018

4:45 PM

Library Board Room

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1. Call to Order

2. Public Comment

*Limited to three minutes per speaker.*

3. Approval of Meeting Minutes

A. [ID#18-1682](#) Approval of the minutes for October 11, 2018

**Attachments:** [181011 LIBRARY BOARD MINUTES.pdf](#)

4. Correspondence

A. [ID#18-1681](#) November 2018 Correspondence

**Attachments:** [November 2018 Correspondence.pdf](#)

5. Bills

A. [ID#18-1679](#) Approval of the November 2018 bills

6. Financial Reports

A. [ID#18-1680](#) Approval of the November 2018 financial report

7. Old Business

A. [LC18-0690](#) Update on 2019 budget request

8. New Business

A. [ID#18-1672](#) Board Education: Trustee Essential #25 - Liability Issues

**Attachments:** [Trustee Essential 25 - Liability Issues.pdf](#)  
[Library Board Member Handout.pdf](#)

- B. [ID#18-1673](#) Discussion/action regarding 2019 Agreement for Consulting Services with Bridges Library System  
**Attachments:** [2019 Agreement for Consulting Services with Bridges Library System.pdf](#)
- C. [ID#18-1674](#) Discussion/action regarding 2019 Agreement for CAFE office space at Waukesha Public Library  
**Attachments:** [2019 Agreement for CAFE office space at WPL with Bridges Library System.pdf](#)
- D. [ID#18-1675](#) Discussion/action regarding 2019 Resource Library Services Agreement between Bridges Library System and Waukesha Public Library  
**Attachments:** [2019 Resource Library Service Agreement with Bridges Library System.pdf](#)
- E. [ID#18-1676](#) Discussion/action regarding 2019 Addendum to Bridges Library System Member Library & CAFE Agreements  
**Attachments:** [2019 Addendum to Bridges Library System Member Library & CAFE Agreements.pdf](#)
- F. [ID#18-1677](#) Discussion/action regarding Waukesha County Community Foundation - 2018 distribution  
**Attachments:** [WCCF 2018 fund distribution.pdf](#)
- G. [ID#18-1678](#) Discussion/action regarding Library's Strategic Plan 2019-2024  
**Attachments:** [WPL Strategic Plan FINAL without appendices.pdf](#)  
[One page strategic plan.pdf](#)

## 9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

- A. [ID#18-1683](#) Administrative & Staff Reports for November 8, 2018  
**Attachments:** [181108 Administrative Staff Report.pdf](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

## 10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.