



City of Waukesha

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Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
bgay@waukesha-wi.gov

Thursday, December 13, 2018

4:45 PM

Library Board Room

1. Call to Order

2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

- A. [ID#18-1802](#) Approval of the minutes for November 8, 2018

Attachments: [181108 LIBRARY BOARD MINUTES.pdf](#)

4. Correspondence

- A. [ID#18-1803](#) December 2018 Correspondence

Attachments: [December 2018 correspondence.pdf](#)

5. Bills

- A. [ID#18-1804](#) Approval of the December 2018 bills

6. Financial Reports

- A. [ID#18-1805](#) Approval of the December 2018 Financial Reports

7. Old Business

- A. [LC18-0755](#) Update on 2019 budget request

8. New Business

- A. [ID#18-1806](#) Wisconsin Library Association Conference - staff presentations

- B. [ID#18-1807](#) Discussion/action regarding private funding implementation plan

Attachments: [Foundation planning letter.pdf](#)

- C. [ID#18-1808](#) Discussion/action regarding front entrance repair
Attachments: [182881 WPL Exterior study 11-28-18.pdf](#)
- D. [ID#18-1809](#) Discussion/action regarding accessibility scan results and Trustee Essential #21 - The Library Board and Accessible Services
Attachments: [accessibility scan cover letter.pdf](#)
[Trustee Essential 21 The Library Board and Accessible Services.pdf](#)
- E. [ID#18-1810](#) Discussion/action regarding Library Legislative Day
Attachments: [Lib Legislative Day registration.pdf](#)
- F. [ID#18-1811](#) Discussion/action regarding Library Director evaluation process
Attachments: [evaluation cover letter.pdf](#)
[Director eval form.pdf](#)
- G. [ID#18-1812](#) Discussion/action regarding contract extension with Rembrandt Commercial Cleaning
Attachments: [Rembrandt Cleaning Services contract extension.pdf](#)
- H. [ID#18-1813](#) Discussion/action regarding contract extension with Elite Protection Services
Attachments: [Elite Protection Services contract extension.pdf](#)
- I. [ID#18-1814](#) Discussion/action regarding public art donation (Public Art Committee)

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

- A. [ID#18-1815](#) Administrative and staff reports for December 13, 2018

Attachments: [181213 Administrative Staff Report.pdf](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrick will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.