



City of Waukesha

321 WISCONSIN AVENUE
WAUKESHA, WISCONSIN
53186-4786
TELEPHONE
262/524-3680 FAX
262/524-3677

Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
bgay@waukesha-wi.gov

Thursday, February 14, 2019

4:45 PM

Library Board Room

1. Call to Order

2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

A. [ID#19-0166](#) Approval of the minutes for January 10, 2019

Attachments: [190110 LIBRARY BOARD MINUTES.pdf](#)

4. Correspondence

A. [ID#19-0167](#) Correspondence for February 14, 2019

Attachments: [February 2019 Correspondence.pdf](#)

5. Bills

A. [ID#19-0168](#) Approval of the bills for February 2019

6. Financial Reports

A. [ID#19-0169](#) Approval of the financial reports for February 2019

7. Old Business

A. [LC19-0081](#) Update on Building facade

Attachments: [front entry concepts.pdf](#)

B. [LC19-0082](#) Update on Waukesha County Community Foundation - Library accounts

Attachments: [WCCF explanation.pdf](#)

8. New Business

- A. [ID#19-0170](#) Update on Martin Luther King Day activities
Attachments: [MLK Day Summary.pdf](#)
- B. [ID#19-0171](#) Discussion/action regarding 2018 annual report to state
Attachments: [Annual Report for board approval.pdf](#)
- C. [ID#19-0172](#) Discussion/action regarding trust fund report
Attachments: [Copy of 843 FUND dec. 31 2018 for annual report.pdf](#)
- D. [ID#19-0173](#) Discussion/action regarding first floor redesign request for proposal
Attachments: [1st floor 2288 Space Utilization - Prefunding Design Study 09-01-13 Final.pdf](#)
[1st floor RFP Cover page.pdf](#)
[1st floor RFP for Waukesha Public Library Prefunding.pdf](#)
- E. [ID#19-0174](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Library Board will conduct the Library Director's evaluation.
- F. [ID#19-0175](#) Following closed session, a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.
- G. [ID#19-0176](#) Discussion/action regarding items discussed in closed session.

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

A. [ID#19-0177](#) Administrative & staff reports for February 14, 2019

Attachments: [190214 Administrative Staff Report.pdf](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatruck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.