



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, December 3, 2019

6:30 PM

Council Chambers, City Hall
Use upper level doors off Buena Vista Ave.

1. Roll Call
2. Announcement of Closed Session pursuant to Wis. State Stats. 19.85(1)(g) for the purpose of conferring with legal counsel concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved regarding the City of Waukesha Water Utility's application for a Conditional Use Permit in the City of New Berlin.
3. Pledge of Allegiance
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

5. Approval of Minutes

[ID#19-1617](#) Minutes from November 19, 2019

Attachments: [ccmn 19.11.19 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#19-1505](#) Approval of Proposed Service Changes and Reductions to Effective Monday, January 6th, 2020

Attachments: [_Agenda Cover Sheet -January 2020 Service Changes](#)
[hearing notice service changes and Pass Fare Increase January 2020](#)
[Route 1 Nights Sundays 2020 Proposed](#)
[Resolution - Revisions to Route 1 January 2020](#)
[route 1 description January 6 2020](#)

Legislative History

11/21/19 Transit Commission approved

[ID#19-1506](#) Approval of Resolution Authorizing Revising of Fare Tariff No. 24 to Create Fare Tariff No. 25 for Waukesha Metro Transit Increasing Bus Pass Fares

Attachments: [Agenda Cover Sheet -Approval of Fare Tariff No 25](#)
[Resolution - Creation Fare Tariff no 25](#)
[fare tariff #25 1-6-2020](#)

Legislative History

11/21/19 Transit Commission approved

[ID#19-1509](#) Approval to Eliminate Bus Stops

Attachments: [Agenda Cover Sheet -Eliminate Bus Stops](#)

Legislative History

11/21/19 Transit Commission approved

[ID#19-1586](#) Approve proposed seasonal Recreation Services (provider) Contracts.

Attachments: [Council Agenda Cover Sheet-Recreation Service Contracts.pdf](#)
[Grape Escape, LLC.pdf](#)
[Occupational Therapy Family Services LLC.pdf](#)

Legislative History

11/18/19 Parks, Recreation and Forestry Board approved

2. Plan Commission

[PC19-0099](#) Frame Park Commons, 1421 and 1430 White Rock Avenue - Certified Survey Map

Attachments: [Frame Park CSM Application FINAL.pdf](#)
[Frame Park Commons CSM Dept. Comments.pdf](#)
[Frame Park Commons CSM Cover Sheet.pdf](#)

Legislative History

10/23/19 Plan Commission approved with conditions

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#19-1406](#) Review and act on a request to recommend approval of the final documents and resolutions for conduit financing for Bear Development and the Frame Park Commons affordable housing project.

Sponsors: Community Development

Indexes: Frame Park; Resolution; Housing Authority

Attachments: [Cover Sheet- Bear Development final resolution.pdf](#)
[Frame Park Waukesha Common Council TEFRA Resolution.pdf](#)

Legislative History

10/29/19	Finance Committee	held
11/19/19	Finance Committee	approved

B. Building & Grounds Committee - Ald. E. Payne

[ID#19-1490](#) Please approve removal of sign that reads “Truck Route to Waukesha Wholesale Foods” from the north side of E. Moreland Blvd. near Jefferson Avenue.

Sponsors: Rodriguez

Attachments: [19-1490_Admin Cover to Review_Remov Sign Truck Route from N Side of E M. B&G Resolution RTC for the 12-3-19 CC Meeting CONSENT AGENDA](#)

Legislative History

11/18/19	Building and Grounds	recommended for Council Consent to the City Council
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[ID#19-1491](#) Please approve installation of a sign at the corner of E. Moreland Blvd. and White Rock Avenue that points to the direction of U.S. Foods on White Rock Avenue. Said sign would be paid for by U.S. Foods.

Sponsors: Rodriguez

Attachments: [19-1491_Admin Cover to Review_Approve sign at E Moreland and White Rock B&G Resolution RTC for the 12-3-19 CC Meeting CONSENT AGENDA](#)

Legislative History

11/18/19	Building and Grounds	recommended for Council Consent to the City Council
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C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#19-1606](#) Bartenders - November 25, 2019

Attachments: [Bartenders 2019.11.25- updated](#)

Legislative History

11/25/19	Ordinance & License Committee	recommended for Council Consent to the City Council
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[ID#19-1607](#) Other Licenses- November 25, 2019

Attachments: [Other Licenses 2019.11.25](#)

Legislative History

11/25/19	Ordinance & License Committee	recommended for Council Consent to the City Council
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D. Human Resources - Ald. Wells

[ID#19-1516](#) Review and approve revisions to Human Resources Policy B6 - City Work Rules.

Attachments: [B6 City Work Rules DRAFT 11.2019.pdf](#)

Legislative History

11/20/19	Human Resources Committee	approved
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[ID#19-1513](#) Review and approve revisions to Human Resources Policy B1 - Management Rights

Attachments: [B1 Management Rights 11.2019 DRAFT.pdf](#)

Legislative History

11/20/19	Human Resources Committee	approved
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[ID#19-1537](#) Review and approve revisions to Human Resources Policy B7 - Business Attire & Appearance

Attachments: [B7 Business Attire & Appearance 11.2019 DRAFT.pdf](#)

Legislative History

11/20/19	Human Resources Committee	approved
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[ID#19-1566](#) Review and approve revisions to Human Resources Policy F2 - Salary Plan and Administration

Attachments: [F2 Salary Plan and Administration 11.2019 DRAFT.pdf](#)

Legislative History

11/20/19	Human Resources Committee	approved
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[ID#19-1569](#) Review and approve revisions to Human Resources Policy H6 - Separation Payout

Attachments: [H6 Separation Payout Draft 11.2019.pdf](#)

Legislative History

11/20/19	Human Resources Committee	approved
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[ID#19-1597](#) Review and approve revisions to Human Resources Policy C3 - Leaves of Absences

Attachments: [C3 Leaves of Absences_DRAFT 11.2019.pdf](#)

Legislative History

11/20/19	Human Resources Committee	approved
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E. Board of Public Works - Dr. Fred Abadi

[ID#19-1384](#) Review and act on the proposed 2020 Sewer Connection Charge Schedule.

Sponsors: Public Works

Attachments: [19-1384 BPW Agenda Cover-2020 Connection Charge Schedule](#)

[1 Memo - Annual Connection Charge Review 2020](#)

[2 2020 Connection Charge Presentation](#)

[3 2020 Sewer Connection Charge Update](#)

[4 2020 Sewer Connection Charge Schedule](#)

[5 Connection Charge Resolution 2020](#)

Legislative History

10/17/19	Board of Public Works	held
11/5/19	Board of Public Works	held
11/21/19	Board of Public Works	recommended for Council Consent to the City Council

[ID#19-1450](#) Review and act on Contract Change Order No. 1 with Foth Infrastructure & Environment, LLC, for the N/NW Barstow Street Bridge Maintenance Design/Recommendations project.

Sponsors: Public Works

Attachments: [19-1450 BPW Agenda Cover-CO1-Foth-NNW Barstow St Bridge Maintenance](#)

[19-1450_CCO1 - Foth- NNW Barstow St Bridge Maintenance](#)

Legislative History

11/5/19	Board of Public Works	held
11/21/19	Board of Public Works	recommended for Council Consent to the City Council

[ID#19-1461](#) Review and act on Contract Change Order No. 1 with D.C. Burbach, Inc., for the Concrete Sidewalk Replacement – City Wide project.

Sponsors: Public Works

Attachments: [19-1461 BPW Agenda Cover Sheet - CO1-Burbach](#)

[19-1461_CCO1- Burbach-Concrete Sidewalk Replacement](#)

Legislative History

11/21/19 Board of Public Works recommended for Council Consent to the City Council

[ID#19-1498](#) Review and act on the Contract for Design and Construction Services for Buchner Park Pool.

Sponsors: Public Works

Attachments: [19-1498-BPW_Agenda Cover-Design and Construction Services Buchner Park Consultant Contract-Ayres-Buchner Pool](#)

Legislative History

11/21/19 Board of Public Works recommended for Council Consent to the City Council

[ID#19-1510](#) Approve Storm Water Management Practice Maintenance Agreement between Fox Lake Development, LLC located adjacent to 2852 Fox Lake Cir, and the City of Waukesha.

Sponsors: Public Works

Attachments: [19-1510_BPW Agenda Cover - Fox Lake Circle Condominium SWMA - Fox Lake Circle Condominium -11-13-19](#)

Legislative History

11/21/19 Board of Public Works recommended for Council Consent to the City Council

[ID#19-1551](#) Review and act on Contract Change Order No. 7 with Super Excavators, Inc. for the Greenmeadow Sanitary Interceptor Sewer project.

Sponsors: Public Works

Attachments: [19-1551_BPW Agenda Cover-CO7-Super Excavators-Greenmeadow Sanitary I](#)
[19-1551-CCO7-Super Excavators-Greenmeadow Sanitary Interceptor](#)

Legislative History

11/21/19 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#19-1593](#) Review and act on a request of Board of Review for funding for outside counsel.

Sponsors: Board of Review

Indexes: Board of Review; budget amendment

Attachments: [Cover Sheet-Board of Review Outside Counsel.pdf](#)

Legislative History

11/19/19 Finance Committee no action taken

11/19/19 Finance Committee approved

[ID#19-1622](#) Update from Developer regarding 200 Delafield St. Project

Sponsors: Community Development

[ID#19-1623](#) Accept a .08-acre land donation from Waukesha State Bank for land along the Fox River near the Madison St. bridge

Attachments: [Council Agenda Cover Sheet- WSB land transfer](#)

[ID#19-1634](#) Disallow claim for personal injury damages of Jeri Gamache

Attachments: [Cover Sheet-Disallow Gamache Claim.pdf](#)

[ID#19-1636](#) Introduce resolution to vacate Meadow Lane west of Marshview Street

Attachments: [Resolution Vacating Meadow Lane.pdf](#)

7. Public Hearing

[PC19-0098](#) Update to Comprehensive Plan Chapters 1 and 5 and Appendix C. Adopt the findings of the 2019 Housing Study and Needs Assessment into the Comprehensive Plan's Housing Element.

Attachments: [Comprehensive Plan Update Cover Sheet.pdf](#)
[Chapter 1-Clean Version.pdf](#)
[Chapter 5 Update.pdf](#)
[Chapter 1 with Tracked Changes.pdf](#)
[Appendix C-2019 Housing Study and Needs Assessment.pdf](#)

Legislative History

10/23/19	Plan Commission	recommended for approval to the City Council
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8. Action on Public Hearing

[PC19-0098](#) Update to Comprehensive Plan Chapters 1 and 5 and Appendix C. Adopt the findings of the 2019 Housing Study and Needs Assessment into the Comprehensive Plan's Housing Element.

Attachments: [Comprehensive Plan Update Cover Sheet.pdf](#)
[Chapter 1-Clean Version.pdf](#)
[Chapter 5 Update.pdf](#)
[Chapter 1 with Tracked Changes.pdf](#)
[Appendix C-2019 Housing Study and Needs Assessment.pdf](#)

Legislative History

10/23/19	Plan Commission	recommended for approval to the City Council
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Reports

9. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez
 - E. Redevelopment Authority Report - Ald. Perry
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Miller
 - H. Cemetery Commission Report - Ald. Cummings
 - I. Waukesha Housing Authority Report - Ald. Perry
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
10. Plan Commission - Jennifer Andrews

[PC19-0110](#) Tenny Avenue Extension - Floodplain-Rezoning

Attachments:

- [Extension of Tenny Avenue.pdf](#)
- [Floodplain Exhibit 8-26-19.pdf](#)
- [SITE CIVIL-Tenny Ave Extension 2019-09-26.pdf](#)
- [100yr Floodplain Stoney Point.pdf](#)
- [Tenny Ave Rezoning Cover Sheet.pdf](#)
- [Tenny Ave. Extension Rezoning Dept. Comments.pdf](#)

Legislative History

10/23/19	Plan Commission	recommended for Council Consent to the City Council
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[PC19-0115](#) Frame Park Commons, 1421 and 1430 White Rock Avenue - Final Site Plan & Architectural Review and PUD - Residential development at the intersection of Whiterock Avenue and Moreland Blvd.

Attachments:

[Frame Park Commons - Traffic Study.pdf](#)

[Frame Park Commons Building A Elevations and Renderings.pdf](#)

[Frame Park Commons Building B Elevations and Renderings.pdf](#)

[Frame Park Commons Color Site Plan.pdf](#)

[Frame Park Commons Final SPAR Cover Sheet.pdf](#)

[3. Development Summary- Frame Park Commons.pdf](#)

[4. 191106-FPC-Building A-PC updates.pdf](#)

[4. 191106-FPC-Building B-PC updates.pdf](#)

[5. FPC Landscape Plan.pdf](#)

[7. FPC Civil Plans.pdf](#)

[8. FPC SWMP.pdf](#)

[9. FPC Traffic Study.pdf](#)

Legislative History

11/13/19	Plan Commission	recommended for approval to the City Council
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11. Standing Committees

A. Finance Committee Report - Ald. Pieper

[ID#19-1594](#) Review and act on the approval of a Development Agreement for the TIF assistance for the redevelopment of 2.3 acres of land located at the southwest and southeast corners of White Rock Avenue and E. Moreland Boulevard located in Tax Incremental District No. 24.

Sponsors: Community Development

Indexes: Frame Park; redevelopment

Attachments: [Cover Sheet - Frame Park Commons Development Agreement.pdf](#)

Legislative History

11/19/19	Finance Committee	held
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B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Wells

[ID#19-1525](#) Review and approve revisions to Human Resources Policy C2 - Vacation Leave

Attachments: [C2 Vacation Leave_3 weeks at hire_11.2019 DRAFT.pdf](#)

Legislative History

11/20/19	Human Resources Committee	approved
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[ID#19-1522](#) Review and approve revisions to Human Resources Policy B2 - Recruitment and Retention (formerly Recruitment and Selection of Applicants).

Attachments: [B2 Recruitment and Retention_Draft 11.2019 FORMERLY Recruitment and Sel](#)

Legislative History

11/20/19	Human Resources Committee	approved
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12. Board of Public Works Report - Dr. Fred Abadi

[ID#19-1550](#) 2019-2020 Construction and Installation of Fiber Optic

Sponsors: Public Works

Attachments: [19-1550 Resolution Construction and Install Fiber Optic 2019-2020](#)

Legislative History

11/21/19	Board of Public Works	recommended for approval to the City Council
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13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

17. Referrals

18. Closed Session

[ID#19-1587](#) A motion will be made to go into closed session pursuant to Wis. State Stats. 19.85(1)(g) for the purpose of conferring with legal counsel concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved regarding the City of Waukesha Water Utility's application for a Conditional Use Permit in the City of New Berlin.

[ID#19-1588](#)

Upon conclusion of the closed session a motion will be made to reconvene in open session pursuant to Wis. State Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

19. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.