



# City of Waukesha

321 WISCONSIN AVENUE  
WAUKESHA, WISCONSIN  
53186-4786  
TELEPHONE  
262/524-3680 FAX  
262/524-3677

## Meeting Agenda - Final

### Library Board

*Bruce Gay, Executive Director*  
*bgay@waukesha-wi.gov*

---

Thursday, January 9, 2020

4:45 PM

Library Board Room

---

1. Call to Order

2. Public Comment

*Limited to three minutes per speaker.*

3. Approval of Meeting Minutes

- A. [ID#19-1741](#) Approval of the minutes for December 12, 2019

Attachments: [191212 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

- A. [ID#19-1742](#) Correspondence for January 2020

Attachments: [WaukeshaFreeman 20191218\\_A05\\_3](#)  
[WaukeshaFreeman 20191219\\_B07\\_4](#)

5. Bills

- A. [ID#19-1743](#) Approval of the bills for January 2020

6. Financial Reports

- A. [ID#19-1744](#) Approval of the financial report for January 2020

7. Old Business

- A. [LC19-0658](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Library Board will discuss the performance evaluation questionnaire results for the Library Director's annual evaluation. (HR Committee)

- B. [LC19-0659](#) Following closed session, a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.
- C. [LC19-0660](#) Discussion/action regarding feasibility study and capital campaign RFP (Finance & Ad hoc Fund Development Committees)
- Attachments:** [LSCG Waukesha Feasibility Proposal 11.21.19](#)

## 8. New Business

- A. [ID#19-1745](#) Discussion/action regarding contract extension with Rembrandt Commercial Cleaning
- Attachments:** [Rembrandt Commercial Cleaning 2020 Waukesha Library agreement](#)
- B. [ID#19-1746](#) Discussion/action regarding contract extension with Elite Protection services
- Attachments:** [Signed EPS 2020 library agreement](#)
- C. [ID#19-1747](#) Library Board Education: Trustee Essential #18-Library Board Appointments and Composition
- Attachments:** [Trustee Essential 18](#)

## 9. Reports

- A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development
- B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions
- A. [ID#19-1748](#) Administrative & Staff Report for January 9, 2020
- Attachments:** [200109 Administrative Staff Report for January 9 2020](#)
- C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting
- D. Friends of the Library: Trustee Cynthia Deatrick will report on any meeting that has occurred since the date of the last meeting
- E. Communications to the Common Council

## 10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.