



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised

### City Council

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Tuesday, August 18, 2020

6:30 PM

Virtual Meeting. View at  
<https://waukesha.legistar.com/Calendar.aspx> or  
Call: 877 853 5247 Webinar ID: 969 4657 1889  
Passcode: 681880 Public Comment is virtual  
only, register by 4pm  
<https://waukesha-wi.gov/1907/Public-Comment>

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

4. Approval of Minutes

[ID#20-1036](#) Minutes from August 4, 2018

**Attachments:** [ccmn 200804 draft](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

[ID#20-0933](#) Approve proposed seasonal Recreation Services (provider) contract.

**Attachments:** [Cover Sheet - Recreation Services Contract.Yoga As You Are](#)  
[Recreation Services Contract - Yoga As You Are](#)

#### **Legislative History**

7/20/20	Parks, Recreation and Forestry Board	approved
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[ID#20-0934](#) Approve proposed Tree Growing Agreement between Johnson's Nursery, Inc. and the City of Waukesha.

**Attachments:** [Growing Agreement and Cover Sheet 2020\\_Johnson Nursery](#)

**Legislative History**

7/20/20	Parks, Recreation and Forestry Board	approved
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[ID#20-0935](#) Approve proposed Tree Growing Agreement between Leaves Inspired and the City of Waukesha.

**Attachments:** [Growing Agreement and Cover Sheet 2020\\_Leaves Inspired](#)

**Legislative History**

7/20/20	Parks, Recreation and Forestry Board	approved
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[ID#20-0961](#) Carroll University Fiber Network use contract.

**Attachments:** [Carroll to KMSD.pdf](#)

**Legislative History**

8/5/20	Information Technology Board	approved
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## **2. Plan Commission**

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

[ID#20-0931](#) Review and act on approval of a 2020 CIP budget adjustment for upgrades to the Frame Park Sanitary Sewer Pump Station.

**Attachments:** [Cover Sheet - 2020 Frame Park sanitary pump station budget amendment](#)

[Frame Park pump station Detail](#)

[Frame Park pump station existing photo](#)

[Frame Park pump station Map](#)

[Frame Park pump station proposed hatch photo](#)

**Legislative History**

7/20/20	Parks, Recreation and Forestry Board	approved
8/11/20	Finance Committee	approved

[ID#20-0987](#) Review and act on acceptance of the Assistance to Firefighters Grant (AFG).

**Sponsors:** Fire Department

**Indexes:** grant; Fire Dept.

**Attachments:** [Cover Sheet - Accept Fire Act Grant](#)  
[Fire Act Grant](#)

**Legislative History**

8/11/20 Finance Committee approved

## **B. Building & Grounds Committee - Ald. E. Payne**

[ID#20-0796](#) Please remove 1 parking stall located north of the new garbage corral and adjacent to the southeast corner of the Couri Insurance building. Revised to keep the stall and convert it to motorcycle parking only.

**Sponsors:** Miller and Public Works

**Attachments:** [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0796 Remove 1 Parking Space N of SE Corner of Couri Insurance Consent](#)

**Legislative History**

7/6/20 Building and Grounds held

8/3/20 Building and Grounds recommended for Council Consent to the City Council

[ID#20-0952](#) Approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the west side of N. Barstow Street from 225 feet to 375 feet north of South Street centerline.

**Sponsors:** Public Works

**Attachments:** [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0952 approve 2 Hour Parking on W-side of N Barstow St Consent](#)

**Legislative History**

8/3/20 Building and Grounds recommended for Council Consent to the City Council

[ID#20-0953](#) Please approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 75 feet to 350 feet north of South Street centerline.

**Sponsors:** Public Works

**Attachments:** [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0953 Approve 2 Hour Parking on E-side of N Barstow St Consent](#)

**Legislative History**

8/3/20 Building and Grounds recommended for Council Consent to the City Council

[ID#20-0955](#) Please approve 2 Hour Parking, 7am – 7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 320 feet to 100 feet south of E. St. Paul Avenue centerline.

**Sponsors:** Public Works

**Attachments:** [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0955 Approve 2 Hour Parking on W-side NW Barstow S of E St Paul Ave C](#)

**Legislative History**

8/3/20 Building and Grounds recommended for Council Consent to the City Council

[ID#20-0956](#) Please approve 2 Hour Parking, 7am – 4pm, Except Saturdays, Sundays and Holidays on the west side of N.W. Barstow Street from 400 feet to 100 feet south of E. North Street centerline. Item Amended to: 2 Hour Parking, 7am-7pm, Except Sundays and Holidays on the west side of N.W. Barstow Street from 400 feet to 100 feet south of E. North Street Centerline.

**Attachments:** [B and G Resolution RTC for the 8-18-20 CC Meeting CONSENT AGENDA 20-0956 Approve 2 Hour Parking on W-side of NW Barstow S of E North St Co](#)

**Legislative History**

8/3/20 Building and Grounds recommended for Council Consent to the City Administrator Annual Review Committee

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

[ID#20-1013](#) Bartenders - August 10, 2020

**Attachments:** [Bartender 8-10-20](#)

**Legislative History**

8/10/20 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#20-1014](#) INVITED Other Applications - August 10, 2020

**Attachments:** [Other Licenses 8-10-20](#)

**Legislative History**

8/10/20 Ordinance & License Committee recommended for Council Consent to the City Council

8/10/20 Ordinance & License Committee approved

[ID#20-1015](#) Other Licenses - August 10, 2020

**Attachments:** [Other Licenses 8-10-20](#)

**Legislative History**

8/10/20 Ordinance & License Committee recommended for Council Consent to the City Council

## **D. Human Resources - Ald. Wells**

## **E. Board of Public Works - Dr. Fred Abadi**

[ID#20-0977](#) Review and act on Contract Change Order No. 5 with Greenfire Management Services, LLC, for the Waukesha City Hall project.

**Sponsors:** Public Works

**Attachments:** [20-0977 BPW Agenda Cover-CCO5-Greenfire Management-Waukesha City Hall change order No 5 for Greenfire City Hall](#)

**Legislative History**

8/6/20 Board of Public Works recommended for Council Consent to the City Council

[ID#20-0978](#) Review and act on Contract Change Order No. 2 with Greenfire Management Services, LLC, for the Waukesha City Hall – Transit Portion of the project.

**Sponsors:** Public Works

**Attachments:** [20-0978 BPW Agenda Cover-CCO 2 Transit Center-Greenfire Management-W: change order No 2 for Greenfire Transit Construction](#)

**Legislative History**

8/6/20 Board of Public Works recommended for Council Consent to the City Council

### **End of Consent Agenda**

## 5. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

[ID#20-0979](#) Execute the Financial Assistance Agreement (FAA) and Bond Issuance Documents for the Clean Water Fund Loan to finance the improvements for the Advanced Phosphorus Treatment with Facilities Enhancement project.

**Sponsors:** Public Works

**Attachments:** [20-0979 BPW Agenda Cover-CWF Phos upgrade FAA](#)  
[20-0979 Waukesha C 4062-07 CWF '20 Final FAA](#)

**Legislative History**

8/6/20 Board of Public Works held

[ID#20-0981](#) Recommend executing the Financial Assistance Agreement (FAA) and Bond Issuance Documents for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant return flow pump station, pipeline, and outfall.

**Sponsors:** Public Works

**Attachments:** [20-0981\\_BPW\\_Agenda Cover Sheet CWFL return flow FAA](#)  
[20-0981\\_Waukesha 4062-05 CWF '20 Final FAA-Return Flow](#)

**Legislative History**

8/6/20 Board of Public Works held

[ID#20-0983](#) Resolution authorizing the issuance and sale of up to \$55,549,871 Sewer System Revenue Bonds, Series 2020B, and Providing for Other Details and Covenants with Respect Thereto for the Return Flow Pump Station, Pipeline, and Outfall

**Attachments:** [20-0983\\_CC\\_Agenda Cover Sheet CWFL return flow Resolution \(003\)](#)  
[20-0983 Resolution \(B\)](#)

**Legislative History**

8/6/20 Board of Public Works held

[ID#20-0984](#) Resolution Authorizing the Issuance and Sale of Up to \$10,409,006 Sewer System Revenue Bonds, Series 2020C, and Providing for Other Details and Covenants with Respect Thereto for the Wastewater Treatment Plant Low Level Phosphorus Removal and Facility Plan Upgrades.

**Attachments:** [20-0984\\_CC\\_Agenda Cover Sheet CWFL Resolution for Phos \(003\)](#)  
[20-0984 Resolution \(C\)](#)

**Legislative History**

8/6/20 Board of Public Works held

[ID#20-1037](#) Discuss and Approve a new location for in-person City meetings at the Schuetze Activity Room or using a comparable site, using Care's Act Grant money.

**Sponsors:** Cummings and Browne

**Attachments:** [Referral- Cummings and Browne](#)  
[Cover Sheet - Meeting Location Referral](#)

[ID#20-1057](#) Approve contract for crossing-guard services with ACMS

**Sponsors:** Police Department

**Attachments:** [Cover Sheet-ACMS Crossing Guard Contract.pdf](#)  
[ACMS Crossing Guard Contract 2020-21.pdf](#)

## **Reports**

## 6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Miller
- E. Redevelopment Authority Report - Ald. Perry
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Miller
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

## 7. Plan Commission - Jennifer Andrews

## 8. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne

**[ID#20-0951](#)**

Original Title: Approve the installation of street name signs at E. Racine Avenue and Garden Prairie Road. Revised to be paid for by the City at \$50 for the Racine Ave. sign and installation and the Condo Association at \$349 for the Garden Prairie sign and post installation with perpetual maintenance of the sign.

**Sponsors:**

Cummings

**Attachments:**

[B and G Resolution RTC for the 8-18-20 CC Meeting REPORT AGENDA 20-0951 Install street sign E Racine Ave and Garden Prairie Ave Report](#)

**Legislative History**

8/3/20 Building and Grounds recommended for approval to the City Council

[ID#20-0954](#) Please approve 30 Minute Parking on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline. Item Amended to: Approve 2 Hour Parking, 7am - 7pm, Except Sundays and Holidays on the east side of N. Barstow Street from 160 feet to 60 feet south of Corrina Blvd. centerline.

**Sponsors:** Public Works

**Attachments:** [B and G Resolution RTC for the 8-18-20 CC Meeting REPORT AGENDA 20-0954 Approve 30 minute Parking on E-side of N Barstow St Report](#)

**Legislative History**

8/3/20 Building and Grounds recommended for approval to the City Council

C. Ordinance & License Committee Report - Ald. Johnson

[ID#20-0898](#) Discussion and recommendation of reorganization of ordinances related to animals.

**Attachments:** [Animals-cover sheet](#)  
[Animals-Ch. 33 final](#)  
[Animals-repeal 11.22 and 11.24; renumber](#)  
[Animals 12.05 final and redline](#)  
[Animals 12.10 final and redline](#)

**Legislative History**

7/13/20	Ordinance & License Committee	approved
7/13/20	Ordinance & License Committee	recommended for approval to the City Council
7/13/20	Ordinance & License Committee	approved
8/4/20	City Council	Referred to the City Council
8/4/20	City Council	recommended for approval to the City Council

[ID#20-0946](#) Repeal and recreate Mun. Code sec. 18.05, pertaining to electrician's licenses, to ensure the ordinance conforms with state law; and amend Mun. Code sec. 20.03, pertaining to licensing individuals and businesses engaging in Heating, Ventilation, and Air Conditioning work, to require that they possess the State of Wisconsin's HVAC Qualifier Credential to the extent permitted by law

**Attachments:** [18.05 and 20.03 Code Amendments Cover Sheet \(002\)](#)  
[20.03 HVAC and Electrical License covermemo](#)  
[20.03 HVAC and Electrical License final](#)

**Legislative History**

7/27/20	Ordinance & License Committee	recommended for approval to the City Council
8/4/20	City Council	recommended for Council Agenda to the City Council

D. Human Resources Committee Report - Ald. Wells

[ID#20-1056](#) Confirmation of the appointment of Bridget Souffrant to the Finance Director position as selected by the City Administrator

**Attachments:** [Council Agenda Cover Sheet - Finance Director \(002\)](#)  
[Bridget Souffrant Resume-](#)

9. Board of Public Works Report - Dr. Fred Abadi

[ID#20-0976](#) Bids Received: Friday, July 31, 2020, at 11:00 a.m.  
Pebble Valley Force Main

The Board of Public Works recommends that the low bid from Visu-Sewer, Inc., for the Pebble Valley Force Main project in the amount of \$956,703.50 be awarded.

**Sponsors:** Public Works

**Attachments:** [\\_Bid Tab Pebble Valley Force Main](#)

**Legislative History**

8/6/20	Board of Public Works	recommended for approval to the City Council
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10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#20-1035](#) Report from the City Administrator

Attachments: [Admin Report 8-14-20](#)

13. Mayor's Report & Referrals

14. Referrals

15. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.