



City of Waukesha

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Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
bgay@waukesha-wi.gov

Thursday, October 8, 2020

4:45 PM

Library Board Room

Virtual meeting

For public access, please register in advance for this meeting:

https://waukesha-wi.zoom.us/webinar/register/WN_mloRyxZuSvqN_cSrgg89Bg

1. Call to Order
2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

[ID#20-1234](#) Approval of the minutes for September 10, 2020

Attachments: [200910 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

[ID#20-1235](#) Correspondence for October 2020

Attachments: [WaukeshaFreeman 20200916 A03 6](#)
[WaukeshaFreeman 20200918 B04 0](#)
[WaukeshaFreeman 20201001 A02 5](#)

5. Bills

[ID#20-1236](#) Approval of the bills for October 2020

6. Financial Reports

[ID#20-1237](#) Approval of the financial reports for October 2020

7. Old Business

[LC20-0392](#) Discussion/action regarding front entry repair/renovation (Building Committee)

Attachments: [Building committee design options v2](#)

[LC20-0393](#) Discussion/action regarding pandemic response

Attachments: [Pandemic response](#)

[LC20-0394](#) Discussion/action regarding feasibility study

Attachments: [WPL Feasibility Study Committee Agenda 10.5.20](#)

[LC20-0395](#) Discussion/action regarding Library's 2021 budget request

Attachments: [WaukeshaFreeman_20201002_A02_0-1](#)

8. New Business

[ID#20-1238](#) Discussion/action regarding merit pay overview

Attachments: [Merit Pay description](#)

[ID#20-1239](#) Discussion/action regarding library human resources Policy B-5, Personnel Transaction Notice (HR Committee)

Attachments: [B-5 PERSONNEL TRANSACTION NOTICE 10-08-20 ABOLISHED](#)

[ID#20-1240](#) Discussion/action regarding library human resources Policy B-10, Employment of Relatives (HR Committee)

Attachments: [B-10 EMPLOYMENT OF RELATIVES 10-08-20 DRAFT](#)

[ID#20-1241](#) Discussion/action regarding library human resources Policy B-16, Library Staffing Resolution (HR Committee)

Attachments: [B-16 WAUKESHA PUBLIC LIBRARY STAFFING RESOLUTION 10-08-20 ABO](#)

[ID#20-1242](#) Discussion/action regarding library human resources Policy C-1, Holidays 2021-2022 (HR Committee)

Attachments: [C-1 HOLIDAYS 2021 - 2022 10-08-20 DRAFT](#)

[ID#20-1243](#) Discussion/action regarding library human resources Policy C-3, Leaves of Absence (HR Committee)

Attachments: [C-3 LEAVES OF ABSENCE 10-08-20 DRAFT](#)

[ID#20-1244](#) Discussion/action regarding library human resources Policy G-3, Corrective and Disciplinary Action (HR Committee)

Attachments: [G-3 CORRECTIVE AND DISCIPLINARY ACTION 10-08-20 DRAFT](#)

[ID#20-1245](#) Discussion/action regarding Discussion/action regarding 2021 Agreement for Consulting Services with Bridges Library System

Attachments: [Agreement for Cafe Consulting Services 2021](#)

[ID#20-1246](#) Discussion/action regarding 2021 Agreement for CAFÉ office space at Waukesha Public Library

Attachments: [Agreement for CAFÉ Office Space 2021](#)

[ID#20-1247](#) Discussion/action regarding 2021 Resource Library Services agreement between Bridges Library System and Waukesha Public Library

Attachments: [Bridges and WPL Resource Library Contract 2021](#)

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

[ID#20-1249](#) Administrative and Staff reports for October 8, 2020

Attachments: [201008 Administrative Staff Report](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatruck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.