



# City of Waukesha

321 WISCONSIN AVENUE  
WAUKESHA, WISCONSIN  
53186-4786  
TELEPHONE  
262/524-3680 FAX  
262/524-3677

## Meeting Agenda - Final

### Library Board

*Bruce Gay, Executive Director*  
*bgay@waukesha-wi.gov*

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Thursday, October 8, 2020

4:45 PM

Library Board Room

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#### Virtual meeting

For public access, please register in advance for this meeting:

[https://waukesha-wi.zoom.us/webinar/register/WN\\_mloRyxZuSvqN\\_cSrgg89Bg](https://waukesha-wi.zoom.us/webinar/register/WN_mloRyxZuSvqN_cSrgg89Bg)

1. Call to Order
2. Public Comment

*Limited to three minutes per speaker.*

3. Approval of Meeting Minutes

[ID#20-1234](#) Approval of the minutes for September 10, 2020

**Attachments:** [200910 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

[ID#20-1235](#) Correspondence for October 2020

**Attachments:** [WaukeshaFreeman\\_20200916\\_A03\\_6](#)  
[WaukeshaFreeman\\_20200918\\_B04\\_0](#)  
[WaukeshaFreeman\\_20201001\\_A02\\_5](#)

5. Bills

[ID#20-1236](#) Approval of the bills for October 2020

6. Financial Reports

[ID#20-1237](#) Approval of the financial reports for October 2020

7. Old Business

[LC20-0392](#) Discussion/action regarding front entry repair/renovation (Building Committee)

**Attachments:** [Building committee design options v2](#)

[LC20-0393](#) Discussion/action regarding pandemic response

**Attachments:** [Pandemic response](#)

[LC20-0394](#) Discussion/action regarding feasibility study

**Attachments:** [WPL Feasibility Study Committee Agenda 10.5.20](#)

[LC20-0395](#) Discussion/action regarding Library's 2021 budget request

**Attachments:** [WaukeshaFreeman\\_20201002\\_A02\\_0-1](#)

## 8. New Business

[ID#20-1238](#) Discussion/action regarding merit pay overview

**Attachments:** [Merit Pay description](#)

[ID#20-1239](#) Discussion/action regarding library human resources Policy B-5, Personnel Transaction Notice (HR Committee)

**Attachments:** [B-5 PERSONNEL TRANSACTION NOTICE 10-08-20 ABOLISHED](#)

[ID#20-1240](#) Discussion/action regarding library human resources Policy B-10, Employment of Relatives (HR Committee)

**Attachments:** [B-10 EMPLOYMENT OF RELATIVES 10-08-20 DRAFT](#)

[ID#20-1241](#) Discussion/action regarding library human resources Policy B-16, Library Staffing Resolution (HR Committee)

**Attachments:** [B-16 WAUKESHA PUBLIC LIBRARY STAFFING RESOLUTION 10-08-20 ABO](#)

[ID#20-1242](#) Discussion/action regarding library human resources Policy C-1, Holidays 2021-2022 (HR Committee)

**Attachments:** [C-1 HOLIDAYS 2021 - 2022 10-08-20 DRAFT](#)

[ID#20-1243](#) Discussion/action regarding library human resources Policy C-3, Leaves of Absence (HR Committee)

**Attachments:** [C-3 LEAVES OF ABSENCE 10-08-20 DRAFT](#)

[ID#20-1244](#) Discussion/action regarding library human resources Policy G-3, Corrective and Disciplinary Action (HR Committee)

**Attachments:** [G-3 CORRECTIVE AND DISCIPLINARY ACTION 10-08-20 DRAFT](#)

[ID#20-1245](#) Discussion/action regarding Discussion/action regarding 2021 Agreement for Consulting Services with Bridges Library System

**Attachments:** [Agreement for Cafe Consulting Services 2021](#)

[ID#20-1246](#) Discussion/action regarding 2021 Agreement for CAFÉ office space at Waukesha Public Library

**Attachments:** [Agreement for CAFÉ Office Space 2021](#)

[ID#20-1247](#) Discussion/action regarding 2021 Resource Library Services agreement between Bridges Library System and Waukesha Public Library

**Attachments:** [Bridges and WPL Resource Library Contract 2021](#)

## 9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

[ID#20-1249](#) Administrative and Staff reports for October 8, 2020

**Attachments:** [201008 Administrative Staff Report](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

## 10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.