



City of Waukesha

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Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
bgay@waukesha-wi.gov

Thursday, November 12, 2020

4:45 PM

Library Board Room

Virtual meeting

For public access, please register in advance for this meeting:

https://waukesha-wi.zoom.us/webinar/register/WN_mloRyxZuSvqN_cSrgg89Bg

1. Call to Order

2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

A. [ID#20-1363](#) Approval of the minutes for October 8, 2020

Attachments: [201008 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

A. [ID#20-1364](#) Correspondence for November 2020

Attachments: [WaukeshaFreeman_20201009_A01_3](#)
[WaukeshaFreeman_20201020_A06_5](#)
[WaukeshaFreeman_20201020_B05_5](#)
[WaukeshaFreeman_20201022_B05_0](#)
[WaukeshaFreeman_20201024_A03_1](#)
[WaukeshaFreeman_20201024_A08_8](#)
[WaukeshaFreeman_20201027_A02_4](#)
[WaukeshaFreeman_20201027_B05_5](#)

5. Bills

A. [ID#20-1365](#) Approval of the bills for November 2020

6. Financial Reports

- A. [ID#20-1367](#) Approval of the financial reports for November 2020

7. Old Business

- A. [LC20-0450](#) Discussion/action regarding Library's 2021 budget request

Attachments: [Library cover sheet for operating budget](#)

- B. [LC20-0451](#) Discussion/action regarding pandemic response

Attachments: [Pandemic response November report](#)

- C. [LC20-0452](#) Discussion/action regarding first-floor renovation update

Attachments: [193025 WPL Interior CD Work Plan 10-26-2020](#)

- D. [LC20-0453](#) Discussion/action regarding feasibility study update

Attachments: [Waukesha feasibility doc revised 10.23](#)

8. New Business

- A. [ID#20-1370](#) Discussion/action regarding Waukesha County Community Foundation (WCCF) year-end disbursement

Attachments: [WCCF 2020 disbursement forms](#)

- B. [ID#20-1371](#) Discussion/action regarding proposed library organizational structure change

Attachments: [org changes board description \(002\)](#)
[20201105 ORG CHART](#)

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

- A. [ID#20-1372](#) Administrative & staff reports for November 12, 2020

Attachments: [201112 Administrative Staff Report](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatruck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.