



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

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Tuesday, December 7, 2021

6:30 PM

Council Chambers, City Hall

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1. Roll Call
2. Announcement of Closed Session pursuant to Wis. Stats 19.85(1)(e) to discuss collecting bargaining with employee unions
3. Pledge of Allegiance
4. Moment of Silence
5. Year End Reflection
6. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

#### 7. Approval of Minutes

- A. [ID#21-3189](#) Minutes from November 16, 2021

**Attachments:** [ccmn211116 draft](#)

#### 8. Appointment for District #9 Council Seat

- A. [ID#21-3211](#) Applicants for the open District #9 Council seat introduce themselves and are interviewed by the current Council members

**Attachments:** [Jonathan Barnard](#)  
[Kris Allen Bzdawka](#)  
[Michael Payne](#)

- B. [ID#21-3212](#) Act on appointment to fill the vacancy for District #9 and administration of Oath of Office

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

## **1. Other Boards and Commissions**

- A. [ID#21-3184](#) 2022 EagleView City-Wide Aerial Photography Contract

**Attachments:** [Agenda Cover Sheet - EagleView 2022](#)  
[WI City of Waukesha Pictometry Agreement 08-03-21](#)

**Legislative History**

12/1/21 Information Technology Board approved

- B. [ID#21-3207](#) ESRI License Renewal

**Attachments:** [Agenda Cover Sheet - ESRI SGEA 2022](#)  
[Q-453021 City of Waukesha \(002\)](#)

**Legislative History**

12/1/21 Information Technology Board approved

## **2. Plan Commission**

- A. [PC21-0153](#) Declaration of Surplus Land located at the southeast corner of Grandview Blvd. and I 94 - the City owns a 1.304 acre parcel which is predominately wetland at this location.

**Attachments:** [Declaration of Surplus Land-Grandview Blvd and I94 - Cover Sheet](#)  
[Parcel 82 Waukesha Cty Airport Appraisal Report BOA ID-SOP-66](#)  
[parcel 82 Waukesha County Airport](#)  
[Exhibit A - Map Waukesha Cty Airport](#)

- B. [PC21-0106](#) Certified Survey Map, The Glen at Standing Stone – Proposed CSM to dedicate a public street west of Tenny Ave., as part of the Glen at Standing Stone Development.

**Attachments:** [Glen at Standing Stone CSM Cover Sheet](#)  
[PC21-0106 CSM Staff Reviews](#)  
[2021-09-20 Attachment A](#)  
[2021-09-20 Attachment E](#)  
[Standing Stone Condo Area CSM-090921](#)

C. [PC21-0144](#) Certified Survey Map, Nev's Ink Inc, 2500/2510 W. Sunset Dr-

**Attachments:**

[Nevs Ink 2500-2510 W Sunset Drive CSM Cover Sheet](#)

[CSM21-00014 Project Reviews 11-12-21](#)

[2021-10-22\\_2328.00 NEVS INK LANDSCAPE](#)

[2328.00 LANDSCAPE CHECKLIST 10.22.21](#)

[Application For Development Review With Checklist](#)

[Nev's Inc. \(Exterior Lighting Plan\)](#)

[Nev's Ink Building Plans](#)

[Nev's Ink color elevations](#)

[Nev's Ink Cover Letter](#)

[Nev's Ink CSM](#)

[2021-10-22 2328 NEVS INK CIVIL PLANS](#)

- D. [PC21-0142](#) Final Site Plan & Architectural Review, Kwik Trip, River Valley Road – Proposed new Kwik Trip Store development at the corner of River Valley Road and Les Paul Pkwy, including a request to have the total width driveway openings for the site exceed 90 feet.

**Attachments:**

[Kwik Trip #1219- Cover Letter](#)  
[Project Reviews \(2\)](#)  
[1219 Waukesha Canopy Elevation](#)  
[1219 Waukesha Exterior Elevation](#)  
[2021-10-19 Waukesha Sign Plan REV1](#)  
[2021-10-20 Development Application-Kwik Trip-Village at Fox River-PC](#)  
[20211020 raSmith Response Letter](#)  
[Artificial Wetland Exemption Review Letter - EXE-SE-2020-68-02435](#)  
[E1 Waukesha WI Les Paul \(1\)](#)  
[KT 1219 Civil and Landscape Plans](#)  
[Kwik Trip 1219 City Maintenance Agreement](#)  
[Kwik Trip 1219 USLE Calc and Exhibit](#)  
[LP1.0 Conceptual Landscape Plan \(1\)](#)  
[SP1.0 Site Plan \(1\)](#)  
[SP1.1 Site Key Note Plan \(1\)](#)  
[SP1.2 Overall Site Plan \(1\)](#)  
[SP1.3 Site Circulation Plan - Grocery Route \(1\)](#)  
[SP1.4 Site Circulation Plan - Fuel Route \(1\)](#)  
[SP2.0 Grading Plan \(1\)](#)  
[SP2.1 DETAILED SIDEWALK GRADING PLAN](#)  
[SP2.2 DETAILED SIDEWALK GRADING PLAN](#)  
[SP3.0 Storm Sewer Plan \(1\)](#)  
[SP4.0 Utility Plan \(1\)](#)  
[SP5.0 Site Plan Details \(1\)](#)  
[SP5.1 Site Plan Details \(1\)](#)  
[SP6.0 LES PAUL PKWY CURB DETAILS](#)  
[STH 59 CTH X Wtd Delin Rpt 8-12-15 reduced](#)  
[SWP1.0 Erosion Control Plan \(1\)](#)  
[SWP2.0 Erosion Control Details \(1\)](#)  
[SWP3.0 Erosion Control Details \(1\)](#)  
[SWP4.0 Erosion Control Details \(1\)](#)  
[T1.0 Cover Sheet \(1\)](#)  
[Transmittal - 00003](#)  
[Waukesha Development Preliminary Site Plan - Wetland Exemption](#)

Legislative History

11/17/21 Plan Commission approved with conditions

- E. [PC21-0119](#) Certified Survey Map, Habitat for Humanity of Waukesha County, White Rock Avenue – Proposed one lot CSM for lands located on the east side of White Rock Ave.

Attachments:

[Habitat for Humanity CSM Cover Sheet](#)  
[CSM21-00012 Project Reviews 11-12-21](#)  
[1.a PUD Application CL](#)  
[1.B\\_CSM checklist - 9-21-2021](#)  
[1.C 1432.00 CSM 9-21-21](#)  
[2.a 1432-WI PRAIRIEVILLE VILLAGE CIVIL 09-24-21pdf](#)  
[2.b Prairieville Village checklists PEG 9-24-2021](#)  
[3.a PUD Application Sept 2021 - Habitat](#)  
[D.a Village Color Elevation 1](#)  
[D.b Village Color Elevation 2](#)  
[D.c Village site plan color](#)  
[Waukesha landscape checklist -Prairieville Village](#)  
[1432.00 LANDSCAPE 9.30.21](#)  
[1.a PUD Application CL \(1\)](#)

Legislative History

11/17/21 Plan Commission recommend approval with conditions

**3. Standing Committees****A. Finance Committee - Ald. Pieper****B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. Johnson****D. Human Resources - Ald. Manion**

- A. [ID#21-3165](#) Request to review and approve amendments to HR Policy C2 Vacation Leave

Attachments: [#21-3165 C2 Vacation Leave Cover Letter and Policy](#)

Legislative History

11/17/21 Human Resources Committee approved

- B. [ID#21-3166](#) Request to review and approve fire department amendments to HR Policy C3 Leaves of Absences

**Attachments:** [#21-3166 C3 Leaves of Absences Cover Letter and Policy](#)

**Legislative History**

11/17/21 Human Resources approved  
Committee

- C. [ID#21-3167](#) Request to review and approve amendments to HR Policy C7 Employment Benefits

**Attachments:** [#21-3167 C7 Employment Benefits Cover Letter and Policy](#)

**Legislative History**

11/17/21 Human Resources approved  
Committee

- D. [ID#21-3168](#) Request to review and approve amendments to HR Policy C8 Moving Expense Reimbursement Policy

**Attachments:** [#21-3168 C8 Moving Expense Reimbursement Cover Letter and Policy](#)

**Legislative History**

11/17/21 Human Resources approved  
Committee

- E. [ID#21-3169](#) Request to review and approve amendments to HR Policy C9 Military Leave Policy

**Attachments:** [#21-3169 C9 Military Leave Cover Letter and Policy](#)

**Legislative History**

11/17/21 Human Resources approved  
Committee

- F. [ID#21-3170](#) Request to review and approve amendments to HR Policy C1 Holidays

**Attachments:** [#21-3170 C1 Holidays Cover Letter and Policy](#)

**Legislative History**

11/17/21 Human Resources approved  
Committee

## **E. Board of Public Works - Alex Damien**

- A. [ID#21-3143](#) Review and act on Contract Change Order No. 2 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.

**Sponsors:** Public Works

**Attachments:** [21-3143 BPW Agenda Cvr-CO2-Cullen-PD Addition and Renovation](#)  
[21-3143 Change order No 2 for JP Cullen Police Project](#)

**Legislative History**

11/18/21 Board of Public Works recommended for Council Consent to the  
City Council

- B.** [ID#21-3144](#) Review and act on Contract Change Order No. 2 with Absolute Construction Enterprises, Inc., for the Waukesha Public Library Renovation and Addition project.
- Sponsors:** Public Works
- Attachments:** [21-3144 BPW Agenda Cvr-CO2 Absolute-WPL](#)  
[21-3144\\_co No 2 for Absolute Construction\\_WPL](#)
- Legislative History**
- 11/18/21 Board of Public Works recommended for Council Consent to the City Council
- C.** [ID#21-3146](#) Review and act on Contract Change Order No. 1 with Perfect Turf, LLC, for the Installation of Poured-In-Place Resilient Surfacing for Dopp, Priedeman and Howell Oaks Subdivision Park Playgrounds project.
- Sponsors:** Public Works
- Attachments:** [21-3146 BPW Agenda Cvr-CCO1- 2021 Resilient Surface for Dopp Priedema](#)  
[21-3146 C107-CCO1-Perfect Turf-Resilient Surface Dopp Priedeman Howell O](#)
- Legislative History**
- 11/18/21 Board of Public Works recommended for Council Consent to the City Council
- D.** [ID#21-3147](#) Review and act on Developer's Agreement between City of Waukesha and Mandel Properties, LLC for property located along W. St. Paul Avenue and east of the intersection of W. St. Paul Avenue and Fuller Street.
- Sponsors:** Public Works
- Attachments:** [21-3147 BPW Agenda Cover-BridgeWalk Apartments-Mandel Properties, LLC](#)  
[Waukesha Bridgewalk Mandel Apartments Development Agreement-V4](#)
- Legislative History**
- 11/18/21 Board of Public Works recommended for Council Consent to the City Council
- E.** [ID#21-3148](#) Approve Sanitary Sewer Easement between Carol O. Smart Survivor's Trust and the Robert F. and Carol O. Smart Family Trust and the City of Waukesha (East of Red Maple Way).
- Sponsors:** Public Works
- Attachments:** [21-3148 BPW Agenda Cover Sheet - Carol O. Smart Survivor's Trust and the f](#)  
[Sanitary Sewer Easement-Smart Trust](#)
- Legislative History**
- 11/18/21 Board of Public Works recommended for Council Consent to the City Council

- F. [ID#21-3149](#) Approve Sidewalk Easement between Joseph Grasc Development, LLC, and the City of Waukesha located approximately 475 feet west of the intersection of N. University Avenue and Silvernail Road at parcel with tax key number WAKC 0977996001.

**Sponsors:** Public Works

**Attachments:** [21-3149 BPW Agenda Cvr-Sidewalk Easement JOSEPH GRASCH DEVELOPI Easement-Sidewalk](#)  
[20.0026 SW EASEMENT EXHIBIT \(003\)](#)

**Legislative History**

11/18/21 Board of Public Works recommended for Council Consent to the City Council

**End of Consent Agenda**

9. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#21-3228](#) Update on United for Waukesha Community Fund
- B. [ID#21-3237](#) National Opiod Settlement
- Attachments:** [Agenda Cover Sheet .docx](#)
- C. [ID#21-3198](#) Review and take action on an offer to purchase City owned property
- Attachments:** [Council Agenda Cover Sheet- Offer to purchase city owned land](#)  
[82 Purchase Agreement with Draft CSM](#)  
[draft csm for land near airport](#)  
[Appraisal city land near airport](#)

**Reports**

10. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke



- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
11. Plan Commission - Jennifer Andrews
12. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- A. [ID#21-3087](#) Repeal Municipal Code Section 13.04
- Attachments: [Cover Sheet - Repeal 13.04.pdf](#)
- [Ordinance-Repeal 13.04.pdf](#)
- Legislative History
- |          |                                  |                                                      |
|----------|----------------------------------|------------------------------------------------------|
| 11/8/21  | Ordinance & License<br>Committee | approved                                             |
| 11/16/21 | City Council                     | Recommended for Third Reading to the<br>City Council |
- D. Human Resources Committee Report - Ald. Manion
13. Board of Public Works Report - Alex Damien

- A. [ID#21-3141](#) Bids Received: Friday, November 12, 2021, at 11:00 a.m.  
Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride  
Alternative

The Board of Public Works recommends that the low bid from Kemira Co. in the amount of \$1,997.00/dry ton for their ferric chloride product PIX-311 and alternate polyaluminum chloride if needed be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Memo CWP Ferric Polymer](#)  
[Bid Tab Ferric 8058312](#)

**Legislative History**

11/18/21 Board of Public Works recommended for approval to the City Council

- B. [ID#21-3142](#) Bids Received: Friday, November 12, 2021, at 11:00 a.m.  
Polymer

The Board of Public Works recommends that the low bid from SNF Polydyne for their product Clarifloc CE-1795 in the amount of \$1.97/lb delivered be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Memo CWP Ferric Polymer](#)  
[Bid Tab Polymer-8058309](#)

**Legislative History**

11/18/21 Board of Public Works recommended for approval to the City Council

14. Director of Public Works Report

15. City Attorney's Report

16. City Administrator's Report

17. Mayor's Report & Referrals

- A. [ID#21-3230](#) Information on Memorial

18. Referrals

19. Closed Session

*A motion will be made pursuant to Wis. Stats 19.85(1)(e) to go into closed session to discuss collecting bargaining with employee unions*

- A. [ID#21-3259](#) Discuss a labor agreement for the bargaining unit represented by the Waukesha Professional Police Association (WPPA)

20. Reconvene in Open Session

*Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85 (2) for possible discussion and/or action on matters discussed in closed session*

- A. [ID#21-3260](#) Possible discussion and/or action on the labor agreement for the bargaining unit represented by the Waukesha Professional Police Association (WPPA)

21. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.