



City of Waukesha

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Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
bgay@waukesha-wi.gov

Thursday, February 11, 2021

4:45 PM

Library Board Room

Virtual Meeting via Zoom

For public access please go to:

<https://waukesha-wi.zoom.us/j/94568780000>
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1. Call to Order

2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

A. [ID#21-1732](#) Approval of the minutes for January 14, 2021

Attachments: [210114 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

A. [ID#21-1733](#) Correspondence for February 2021

Attachments: [WaukeshaFreeman_20210120_A02_1](#)
[WaukeshaFreeman_20210123_A06_0](#)
[WaukeshaFreeman_20210127_A02_1](#)
[WaukeshaFreeman_20210128_B06_1](#)

5. Bills

A. [ID#21-1734](#) Approval of the bills for February 2021 meeting

6. Financial Reports

A. [ID#21-1735](#) Approval of financial reports for February 2021 meeting

7. Old Business

- A. [LC21-0056](#) Summary of manager roles in new structure
- B. [LC21-0057](#) Discussion/action regarding pandemic response
Attachments: [Feb. 2021 pandemic response attachment](#)
- C. [LC21-0058](#) Discussion/action regarding first-floor renovation
Attachments: [WPL- Color Plan 1-13-2021](#)
- D. [LC21-0059](#) Discussion/action regarding feasibility study presentation
Attachments: [Waukesha Feasibility Study Report Final](#)

8. New Business

- A. [ID#21-1736](#) Update-2020 patron visitor count adjustment
Attachments: [Amended 2020 visitor count](#)
- B. [ID#21-1739](#) Discussion/action regarding annual report to state
- C. [ID#21-1737](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Library Board will consider the Human Resources Committee recommendation regarding the Library Director's annual performance evaluation.
Attachments: [2021 Director SMART Goals revised](#)
- D. [ID#21-1738](#) Following closed session, a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.
- E. [ID#21-1740](#) Discussion/action regarding Library Director annual performance evaluation

9. Reports

- A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development
- B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

- A. [ID#21-1747](#) Administrative and Staff reports for February 11, 2021

Attachments: [210211 Administrative Staff Report](#)
[New Organizational Structure](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatruck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.