



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final Board of Zoning Appeals

---

Monday, April 5, 2021

4:00 PM

Virtual Meeting

---

Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free) and using Webinar ID: 958 6846 8125 Passcode: 159359

If you would like to participate in public comment for this meeting, you need to register by 2:00 PM the day of the meeting by following this link:  
<https://waukesha-wi.gov/1907/Public-Comment>

Directions for registration at the end of agenda.

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes

[ID#21-1837](#) Minutes for the Meeting of March 15, 2021.

**Attachments:** [bzamn210315](#)

5. New Business

[ID#21-1962](#) The appeal of Joseph and Heather Ricciotti for a dimensional variance from section 22.58(2)(J)(3) of the zoning code. If granted the variance would allow a solid fence which was built in the street yard at 2313 Pendleton Place to remain when solid fences are not permitted in street yards.

**Attachments:** [2313 Pendleton BZA submittal](#)  
[2313 Pendleton Notice of Decision of Zoning Inspector](#)  
[2313 Pendleton Cover Sheet](#)

[ID#21-1964](#) The appeal of Reginaldo and Marcia Flores for a dimensional variance from section 22.33(7)(b) of the zoning code. If granted the variance would allow a new restroom addition to be built at 421 S. Grand Ave. with a setback of 2.5 feet, and a new ADA ramp with a setback of 0 feet, when there shall be a side yard of not less than 10 feet.

**Attachments:** [421 S. Grand BZA-Application](#)  
[421 S. Grand Plan of Operation](#)  
[421 S. Grand Project Description](#)  
[421 S. Grand BZA Submittal Design Details](#)  
[421 S. Grand Notice of Decision of Zoning Inspector](#)  
[421 S. Grand Ave. Cover Sheet](#)

[ID#21-1981](#) The appeal of Keith and Kimberly Navis for a dimensional variance from section 22.26(7)(c) of the zoning code. If granted the variance would allow a new sunroom to be built at 4046 Stillwater Circle with a setback of 29.5 feet when there shall be a rear yard of not less than 40 feet.

**Attachments:** [4046 Stillwater Circle BZA Submittal](#)  
[4046 Stillwater Circle Notice of Decision of Zoning Inspector](#)  
[4046 Stillwater Cover Sheet](#)

[ID#21-1982](#) The appeal of Eaton Corporation for a dimensional variance from section 32.10(d)(6)(H)(ii) of the Storm Water Management and Erosion Control Ordinance. If granted the variance would allow for construction of a new paint storage room attached to the factory building at 2300 Badger Dr. with a horizontal setback of 25.4 feet from the high water mark of the 100 year flood level of a nearby stormwater pond, when structures shall be set back at least 40 feet horizontally from the 100 year flood level.

**Attachments:** [2300 Badger Dr. BZA Application](#)  
[2300 Badger Dr., Eaton BZA Supporting Drawings](#)  
[2300 Badger Drive Notice of Decision of Zoning Inspector](#)  
[2300 Badger Dr. Cover Sheet](#)

## 6. Adjournment

*"A majority of the Council members may be in attendance"*

*NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.*

## PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing [CommDev@waukesha-wi.gov](mailto:CommDev@waukesha-wi.gov). You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.