



City of Waukesha

Meeting Agenda - Final-revised

Library Board

Bruce Gay, Executive Director
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WAUKESHA, WISCONSIN
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Thursday, March 11, 2021

4:45 PM

Library Board Room

Virtual Meeting via Zoom

For public access please register for the meeting in advance:

<https://waukesha-wi.zoom.us/j/94568123456>
wL

1. Call to Order

2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

A. [ID#21-1902](#) Approval of the minutes for February 11, 2021

Attachments: [210211 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

A. [ID#21-1903](#) Correspondence for March 2021

Attachments: [WaukeshaFreeman_20210212_A03_3](#)
[WaukeshaFreeman_20210225_B06_1](#)
[WaukeshaFreeman_20210226_A03_6](#)
[WaukeshaFreeman_20210302_B05_2](#)
[WaukeshaFreeman_20210304_A01_1](#)
[Census thank you 20210305092916360](#)

5. Bills

A. [ID#21-1904](#) Approval of the bills for March 2021

6. Financial Reports

A. [ID#21-1905](#) Approval of the financial reports for March 2021

7. Old Business

- A. [LC21-0095](#) Discussion/action regarding pandemic response
Attachments: [March 2021 pandemic response document](#)
- B. [LC21-0096](#) Discussion/action regarding first-floor renovation
- C. [LC21-0097](#) Discussion/action regarding 2020 final annual report to state
Attachments: [2020 final Annual Report to State Waukesha Public Library](#)
- D. [LC21-0098](#) Discussion/action regarding 2020 trust fund report
Attachments: [843 TRUST FUND REPORT dec. 31 2020 final](#)

8. New Business

- A. [ID#21-1911](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. The Library Board will consider an employee request for extended unpaid leave of more than twenty-one (21) days.
- B. [ID#21-1912](#) Following closed session, a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.
- C. [ID#21-1913](#) Discussion/action regarding employee request for extended unpaid leave of more than twenty-one (21) days.
- D. [ID#21-1906](#) Discussion/action regarding Library Policy C-6, Fees, Charges and Fines
Attachments: [C-6 Fees Charges and Fines draft 3-4-2021](#)
- E. [ID#21-1907](#) Discussion/action regarding 2020 carryover requests
Attachments: [Budget Carryover Request Form Building 2020](#)
[Budget Carryover Request Form children grant 2020](#)
[Budget Carryover Request Form computer equipment 2020](#)
- F. [ID#21-1908](#) Discussion/action regarding the Community Library Liaison annual report
Attachments: [2020 CLL Annual Report](#)

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

A. [ID#21-1909](#) Administrative & Staff Reports for March 11, 2021

Attachments: [210311 Administrative Staff Report](#)
 [EDI Newsletter March 2021 \(004\)](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrick will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.