



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final Board of Zoning Appeals

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Monday, May 3, 2021

4:00 PM

Virtual Meeting

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Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free) and using Webinar ID: 958 6846 8125 Passcode: 159359

If you would like to participate in public comment for this meeting, you need to register by 2:00 PM the day of the meeting by following this link:  
<https://waukesha-wi.gov/1907/Public-Comment>

Directions for registration at the end of agenda.

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes

[ID#21-1985](#) Minutes for the Meeting of April 5, 2021.

**Attachments:** [bzamn210405](#)

5. New Business

[ID#21-1984](#) The appeal of Justin Kubichek for a dimensional variance from section 22.58(2)(a)(2) of the zoning code. If granted the variance will allow construction of a new storage shed with an area of 240 square feet at 2817 Chancery Lane when accessory buildings shall not exceed 150 square feet in area.

**Attachments:** [2817 Chancery Application & Description](#)  
[2817 Chancery drawings](#)  
[2817 Chancery Notice of Decision of Zoning Inspector](#)  
[2817 Chancery Lane Cover Sheet](#)

[ID#21-2080](#) The appeal of John Wormhoudt for a dimensional variance from section 22.58(2)(a)(2) of the zoning code. If granted the variance will allow construction of a new storage shed with an area of 176 square feet at 1024 Motor Avenue when accessory buildings shall not exceed 150 square feet in area.

**Attachments:** [1024 Motor Ave. BZA Submittal](#)  
[1024 Motor Avenue Denial Letter](#)  
[1024 Motor Ave. Cover Sheet](#)

[ID#21-2115](#) The appeal of Thomas Anderson for a dimensional variance from section 22.58(2)(c) of the zoning code. If granted the variance will allow construction of a new deck at 1412 Garfield Avenue, projecting sixteen feet into the required rear yard setback, when decks may project a distance not to exceed ten feet into any required rear yard.

**Attachments:** [1412 Garfield Ave. BZA Submittal](#)  
[1412 Garfield Deck pics](#)  
[1412 Garfield Deck plans](#)  
[1412 Garfield Avenue denial letter](#)  
[1412 Garfield Ave. Cover Sheet](#)

[ID#21-2134](#) The appeal of Rosemary Cruz for a dimensional variance from section 22.58(2)(a)(2) of the zoning code. If granted the variance will allow construction of a new storage shed with an area of 160 square feet at 2304 Easy Street when accessory buildings shall not exceed 150 square feet in area.

**Attachments:** [2304 Easy Street BZA Submittal](#)  
[2304 Easy Street - 2](#)  
[2304 Easy Street Cover Sheet](#)

## 6. Adjournment

*"A majority of the Council members may be in attendance"*

*NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.*

## PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

### Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing [CommDev@waukesha-wi.gov](mailto:CommDev@waukesha-wi.gov). You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.