



City of Waukesha

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Meeting Agenda - Final

Library Board

Bruce Gay, Executive Director
bgay@waukesha-wi.gov

Thursday, September 9, 2021

4:45 PM

Library Board Room

Also available via Zoom: [https://waukesha-wi.zoom.us/j/94416653521?](https://waukesha-wi.zoom.us/j/94416653521?pwd=bitERXk2dnI2N3ZYWDNrMkpEa0x4QT09)
[pwd=bitERXk2dnI2N3ZYWDNrMkpEa0x4QT09](https://waukesha-wi.zoom.us/j/94416653521?pwd=bitERXk2dnI2N3ZYWDNrMkpEa0x4QT09)

1. Call to Order
2. Public Comment

Limited to three minutes per speaker.

3. Approval of Meeting Minutes

- A. [ID#21-2796](#) Approval of the minutes for August 12, 2021

Attachments: [210812 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

- A. [ID#21-2797](#) Correspondence for September 2021

Attachments: [WaukeshaFreeman 20210818 A06 3](#)
[WaukeshaFreeman 20210819 A02 1](#)
[WaukeshaFreeman 20210827 B06 0](#)

5. Bills

- A. [ID#21-2798](#) Approval of the bills for September 2021

6. Financial Reports

- A. [ID#21-2799](#) Approval of the financial reports for August & September 2021

7. Old Business

- A. [LC21-0410](#) Pandemic update

Attachments: [September 2021 pandemic update](#)

- B. [LC21-0411](#) First-floor renovation/construction update
- C. [LC21-0412](#) Capital campaign update
- D. [LC21-0413](#) 2022 operating budget request update

Attachments: [September board budget update](#)

8. New Business

- A. [ID#21-2800](#) Resolution thanking Trustee Rose Sura for her service

Attachments: [Sura resolution 09-2021](#)
[Sura_Rose](#)

- B. [ID#21-2801](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Library Board will discuss the merit pay system as related to employee performance evaluations. (HR Committee)

- C. [ID#21-2802](#) Following closed session, a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.

- D. [ID#21-2803](#) Discussion/action regarding merit pay system

- E. [ID#21-2804](#) Discussion/action regarding library human resources policy B-4, Separation Procedure (HR Committee)

Attachments: [B-4 SEPARATION PROCEDURE DRAFT 09-09-21](#)

- F. [ID#21-2805](#) Discussion/action regarding library human resources policy B-13, Library Employee Political Activity (HR Committee)

Attachments: [B-13 LIBRARY EMPLOYEE POLITICAL ACTIVITY DRAFT 09-09-21](#)

- G. [ID#21-2806](#) Discussion/action regarding library human resources policy E-1, Personal Protective Equipment (HR Committee)

Attachments: [E-1, PERSONAL PROTECTION EQUIPMENT DRAFT 09-09-21](#)

- H. [ID#21-2807](#) Discussion/action regarding request to forgive fines as part of the Women's Center supply drive

Attachments: [TWC supply drive](#)

9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

A. [ID#21-2808](#) Administrative and Staff reports for September 9, 2021

Attachments: [210909 Administrative Staff Report](#)

C. Bridges Library System: Trustee Rose Sura will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatrick will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.