



# City of Waukesha

## Meeting Agenda - Final

### Library Board

*Bruce Gay, Executive Director*  
*bgay@waukesha-wi.gov*

321 WISCONSIN AVENUE  
WAUKESHA, WISCONSIN  
53186-4786  
TELEPHONE  
262/524-3680 FAX  
262/524-3677

---

Thursday, October 14, 2021

4:45 PM

Library Board Room

---

Also available via Zoom:

[https://waukesha-wi.zoom.us/j/91766987347?](https://waukesha-wi.zoom.us/j/91766987347?pwd=djVxK1NteEpsMEY3TTY1Tk56VitxZz09)  
[pwd=djVxK1NteEpsMEY3TTY1Tk56VitxZz09](https://waukesha-wi.zoom.us/j/91766987347?pwd=djVxK1NteEpsMEY3TTY1Tk56VitxZz09)

1. Call to Order

2. Public Comment

*Limited to three minutes per speaker.*

3. Approval of Meeting Minutes

- A. [ID#21-2956](#) Approval of the minutes for September 9, 2021

Attachments: [210909 LIBRARY BOARD MINUTES draft](#)

4. Correspondence

- A. [ID#21-2957](#) Correspondence for October 2021

Attachments: [WaukeshaFreeman\\_20210921\\_A03\\_3](#)  
[WaukeshaFreeman\\_20210922\\_A02\\_8](#)  
[WaukeshaFreeman\\_20210924\\_A02\\_5](#)  
[WaukeshaFreeman\\_20211002\\_A02\\_2](#)  
[WaukeshaFreeman\\_20211007\\_A01\\_0](#)  
[HAC Fall 2021 Newsletter](#)

5. Bills

- A. [ID#21-2958](#) Approval of the bills for October 2021

6. Financial Reports

- A. [ID#21-2959](#) Approval of the financial reports for October 2021

## 7. Old Business

- A. [LC21-0429](#) Capital campaign update  
Attachments: [October 2021 capital campaign update](#)
- B. [LC21-0430](#) First -floor renovation update
- C. [LC21-0431](#) Pandemic update  
Attachments: [Pandemic report October 2021 \(003\)](#)
- D. [LC21-0432](#) Library's 2022 budget update  
Attachments: [October 2021 budget update](#)

## 8. New Business

- A. [ID#21-2960](#) Discussion/action regarding 2022 Agreement for Consulting Services with Bridges Library System  
Attachments: [Agreement for Cafe Consulting Services 2022](#)
- B. [ID#21-2961](#) Discussion/action regarding 2022 Agreement for CAFE office space at Waukesha Public Library  
Attachments: [Agreement for CAFÉ Office Space 2022](#)
- C. [ID#21-2962](#) Discussion/action regarding 2022 Resource Library Services contract between Bridges Library System and Waukesha Public Library  
Attachments: [Bridges and WPL Resource Library Contract 2022](#)

## 9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

- A. [ID#21-2963](#) Administrative & Staff reports for October 14, 2021  
Attachments: [211014 Administrative Staff Report](#)

C. Bridges Library System: Library Director Bruce Gay will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Cynthia Deatruck will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

## 10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.