



# City of Waukesha

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## Meeting Agenda - Final

### Library Human Resources Committee

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Thursday, December 9, 2021

4:00 PM

Library Board Room

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Also available via Zoom:  
<https://waukesha-wi.zoom.us/j/98857168342>

1. Call to Order

2. Approval of meeting Minutes

- A. [ID#21-3250](#) Approval of the minutes for September 9, 2021

**Attachments:** [210909 HUMAN RESOURCES COMMITTEE minutes draft](#)

3. New Business

- A. [ID#21-3251](#) Discussion/recommendation regarding library human resources Policy B-8, Human Resources Information Disclosure

**Attachments:** [B-8 HUMAN RESOURCES INFORMATION DISCLOSURE DRAFT 12-09-21](#)

- B. [ID#21-3252](#) Discussion/recommendation regarding library human resources Policy C-3, Leaves of Absence

**Attachments:** [C-3 LEAVES OF ABSENCE DRAFT 12-09-21](#)

- C. [ID#21-3253](#) Discussion/recommendation library human resources Policy C-4, Benefits at the time of Retirement/Resignation

**Attachments:** [C-4 BENEFITS ELECTION AT THE TIME OF RETIREMENT - RESIGNATION I](#)

- D. [ID#21-3254](#) Discussion/recommendation library human resources Policy H-4, Administrative Payroll Procedures

**Attachments:** [H-4, ADMINISTRATIVE PAYROLL PROCEDURES DRAFT 12-09-21](#)

- E. [ID#21-3255](#) Discussion/recommendation regarding the process and timeline for the Library Director's evaluation

**Attachments:** [WPL LibraryDirectorEval\\_FINAL](#)  
[Revised director job description 2021](#)

4. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Joan Quinlan, 48 hours prior to the meeting at 262-524-3694.