



**WAUKESHA PUBLIC LIBRARY**

321 WISCONSIN AVENUE  
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Bruce Gay, Library Director  
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December 1, 2021

To: Library Board of Trustees  
From: Bruce Gay  
Re: Naming request

I was notified on November 30 that the library's capital campaign would be receiving a gift of \$50,000 from Terry Stevens and her brother Jim Tikalsky, in honor of their father Donald J. Tikalsky. They would like to name one of the two small conference rooms as follows:

In honor of Donald J. Tikalsky  
Donated by Terry and James

As per policy F-6, "Naming Rights and Commemoration," approved by the Library Board at its May 13, 2021 meeting, "the Library Board of Trustees must approve all recommended names." The policy is that the Library Director reviews and recommends naming opportunities to the Board, which votes to approve or deny recommendations.

I strongly recommend that a small conference room be named as indicated above.