



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

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MEMORANDUM

DATE: January 10, 2022

TO: Dan Duchniak

FROM: Kelly Zylstra

RE: Approval for Extending the 2020-2021 Lawn Care Contract for a Third Year

Lawn care maintenance proposals for grass cutting, trimming, and debris control at 27 Utility sites were received in 2020. Bertoni Enterprises was the low bidder and was awarded the contract for a two-year period (2020-2021) at the February 2020 Commission meeting.

I received a request from Bertoni Enterprises to extend their contract for one additional year (2022) with no cost increase. The Utility has been pleased with the performance of this contractor and we feel it is in the best interest of the Utility to approve this extension. Utility Procurement Policy 501.1, Sec. D (8) allows for a three-year agreement. Funds for this work are included in Account 6260 of the 2022 budget.

Recommended Motion: Approve a one-Year Lawn Service Contract Extension to Bertoni Enterprises for a total cost not to exceed \$27,600.