



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 1/20/2022
<b>Common Council Item Number:</b> ID #22-3446	
<b>Submitted By:</b> Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Bridget M. Souffrant, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from Jeff and Kibbye Fenwick for a one-time sewer credit for 427 Century Oak Dr.	

**Details:**  
The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

On January 4, 2022, Kibbye Fenwick requested a credit for sewer service charges for the time period of November 2021. During this period, an outdoor hose burst during a stretch of cold weather. Water was discharged into the ground and was not treated by the Clean Water Plant.

For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage.

High Usage: 16,600 gallons  
Average Usage: 2,630 gallons  
Estimated Additional Usage: 13,970 gallons  
Calculated Refund (2021 - \$8.54 /1000 gal): \$119.30

**Options & Alternatives:**  
To not approve the one-time sewer credit or approve another dollar amount.

**Financial Remarks:**

**Executive Recommendation:**  
Recommend approval of a one-time sewer credit totaling \$119.30

