



CITY OF WAUKESHA

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3700 fax: 262.524.3899
www.waukesha-wi.gov

Committee: Cemetery Commission	Date: 1/28/2022
Common Council Item Number: ID#	Date:
Submitted By: Vicky Lewis, Interim Cemetery Director	City Administrator Approval:
Finance Department Review:	City Attorney's Office Review:
Subject: Review and act on changes to Prairie Home Cemetery Purchase Contract.	

Details:

The Cemetery department needs to update the Purchase Contract that was last updated in 2016. The current contract cites outdated references to Wisconsin Statutes that have changed subchapter numbers over the years. The current contract also provides a lengthy interval of non-payment before the contract can be voided. The 2022 proposed contract has been reviewed and edited by Julie Gay, Asst. City Attorney, to be in compliance.

Options & Alternatives:

Financial Remarks: The proposed purchase contract allows the City to void defaulted contracts 75 days after non-payment (60 days after default plus 15 days after notice of default and non-payment) and allows an administrative and restocking fee to cover expenses incurred. We can always waive a default and give more time if it is needed and justified, but we can't shorten a long default period. Currently, the purchase contract allows the City to void if the interval between any payments is greater than 12 months.

Executive Recommendation: Approve the change to Prairie Home Cemetery Purchase Contract.

