



City of Waukesha
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Committee: HR Committee	Date: 6/15/2022
Common Council Item Number: ID#22-4288	Date: 7/5/2022
Submitted By: Ron Grall WPRF Director; Gala Evers, Recreation Programmer; Mary Berg, Recreation Service Manager	City Administrator Approval: Kevin Lahner, City Administrator 6/6/22
Finance Department Review: Denise Vanderbush-Kohlmann, Finance Director 6/6/22	City Attorney's Office Review: Brian Running, City Attorney 6/6/22
Subject: Approval and authorization of Grant Funded Community Learning Center Coordinator position.	

Details:
 WPRF was awarded two five-year Community Learning Center Grants (CLC) through the Department of Public Instruction (Federally Funded). These grants if accepted would provide students with academic and enrichment opportunities at two underperforming schools (Hawthorne and Whittier/Hadfield) for the entire year (school year and summer school).

WPRF would like to create a grant funded position, Community Learning Center Coordinator, contingent upon satisfactory performance and continued funding. This position (Grade 10) would have similar responsibilities of the Before and Afterschool Coordinator but would service the Community Learning Center.

An elevated hourly wage would hopefully assist us in keeping a high-quality individual in this important leadership position.

Overall, Before/Afterschool program enrollments continue to grow each year. We are currently servicing 10 sites, utilizing approx. 60 seasonal staff, serving 800+ students daily. This position would provide front line support/coaching to the staff, while addressing behavior issues and daily problem solving, assist with all requirements of grants (professional development, parent outreach, partner development/engagement, attendance, academic impact) per grant requirements. This position would not only support the Community Learning Center sites but would help assist with professional development and program standards that would benefit all sites.

Grant acceptance is pending Park and Recreation Board Approval on June 20, 2022, and Common Council approval on July 5, 2022. Funding is available from the Department of Public Instruction on July 1, 2022, so we are hoping to gain position approval to include in Community Learning Center Budget.

Options & Alternatives:

Without the position there would be significant challenges meeting the grant requirements within our current structure.

Financial Remarks:

The City of Waukesha Parks, Recreation and Forestry Department will receive \$975,000 over five years in Community Learning Center Grant dollars (Hawthorne: \$115,000 per year for 5 years and Whittier/Hadfield \$80,000 per year for 5 years). WPRF is requesting adding one part time grant funded position contingent upon satisfactory performance and continued funding. (Salary hourly rate of \$32.05 at 25 hours per week – \$47,560.60 Annual Salary wage with social security and pension. The position would be paid out of a Special Revenue Fund set up for the Hawthorne Community Learning Center - 5992

Executive Recommendation:

Recommend approval and authorization of the Community Learning Center Coordinator position.