



LANDMARKS COMMISSION APPLICATION

Monthly meeting is scheduled the first Wednesday of every month.
Application Deadline is 4:30 p.m. on the Monday of the week before the Landmarks Commission meeting (ten days before the meeting date).

Date Received: 7/13/22

Paid: Rec'd. By Trakit #:

I am applying for a:

- X Certificate of Appropriateness (COA) - \$15 application fee required.
Paint and Repair Grant (no fee)

A. General Information:

Applicant Name: Todd and Lisa Heipp
Phone-Home: 262 853 1780
Phone-Work: 262 389 5659
E-mail: lisaheipp@aol.com
Mailing Address: 305 E. College Ave, Waukesha, 53186

PLEASE READ AND SIGN: The information in this application is accurate to the best of my knowledge. I agree to supply any relevant documentation that is required for the proper review of this application...

Signed: [Signature] Date: 12 July 22

B. Income Level Information: (Required only for those applying for a LCP & R Grant.)

Based on the following chart, CHECK ONE OF THE BOXES BELOW to INDICATE WHETHER YOUR FAMILY INCOME IS ABOVE OR BELOW THE GUIDELINE amount for your household:

Table with 4 columns: No. in Family, Income Level (Up to:), No. in Family, Income Level (Up to:). Rows 1-8 with corresponding income levels.

- Income is Above Guidelines
Income is Below Guidelines

Please note: income information is for CBDG reporting only and is not used to determine whether applicants qualify for grant money.

C. Architectural Information on Property (if unknown you may leave this section blank):

Historic Name of Building:
Address of Historic Property: 305 E. College Ave, Waukesha, WI 53186
Construction Date/Era: 1920
Architectural Style: Arts-Craft style home
Historic Background (Brief):

We recommend reading the Landmarks Commission Design Policies and/or discussing your plans with staff before submitting your application. The Design Policies are available here: <https://www.waukesha-wi.gov/government/departments/landmarks.php>

**D. Nature of Intended Repair(s)/Proposed Work:**

Briefly and accurately describe type and location of proposed work on the primary building, carriage house, and any other outbuildings (i.e.: garage). Attach extra sheets and supplemental material as requested in the criteria checklist found in Section E. Be sure to reference the attached Exhibit A, which summarizes the guidelines from the Secretary of Interior's Standards for Historic Preservation Projects. Your narrative must address any of the following elements related to your project:

<b>Roof:</b> Repair or replacement? _____	<b>Chimney(s):</b> Repair or replacement? _____
Soffits, Fascia, Downspouts _____	Flashing _____
Eaves, Gutters _____	Tuckpointing _____
Shingle type/style/color _____	

<b>Siding:</b> Repair or replacement? _____	<b>Windows:</b> Repair or replacement? _____
Paint Colors, Materials _____	Materials, Other _____
Shingling and Ornamentation/Stickwork _____	

<b>Other Exterior Repairs:</b> _____	<b>Foundation:</b> Extent of repair _____
Awnings _____	Tuckpointing _____
Brickwork/Stonework _____	Other _____
Cresting _____	
Doors _____	

<b>Porch:</b> Repair or replacement? _____	<b>Miscellaneous:</b> _____
Front or Side, Rear _____	Landscaping _____
Ornamentation _____	Fences _____
Finials, Other _____	Paving/Brick Pavers _____

Details: *Garage - tear down due to disrepair. Concrete is cracked, broken, and uneven. Wood garage is broken, rotted, and deteriorating daily.*

*New Garage to be built on same site.*

Estimated start date: Aug 4, 2022  
Estimated completion date: Aug 31, 2022

I/We intend/have already applied for the state's preservation tax credits: \_\_\_ Yes  No  
Status: \_\_\_\_\_

Have you done any previous restoration or repair work on this property?  
 No \_\_\_ Yes If yes, what has been done?

\_\_\_\_\_  
\_\_\_\_\_

Are you aware of any significant alterations or restoration done by previous owners?  
 No \_\_\_ Yes If yes, what has been done?

\_\_\_\_\_

Are any further repairs or alterations planned for this building for the future?  
 No \_\_\_ Yes If yes, please describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E. Criteria Checklist:**

**REQUIRED FOR ALL PROJECTS**

- \_\_\_ Photographs of affected areas and existing conditions from all sides
- \_\_\_ Historic plans, elevations or photographs (if available)
- \_\_\_ Material and design specifications, including samples and/or product brochures/literature when appropriate

**REQUIRED FOR ALL PROPOSED NEW CONSTRUCTION, ADDITIONS, EXTERIOR ALTERATIONS, FENCING AND LANDSCAPING**

- \_\_\_ Site and/or elevation plan – to scale

**REQUIRED FOR EXTERIOR PAINT WORK**

- \_\_\_ Color samples (including brand of paint and product ID number) and placement on the structure

**REQUIRED FOR ALL LCP&R APPLICATIONS**

Provide a detailed cost estimate for these repair(s), based on the number of gallons of paint, the amount of lumber, or the number of panes of glass, etc. Be certain to separate material costs from labor. Include a written estimate(s) if available:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_