



**City of Waukesha**  
201 Delafield St. Waukesha, WI 53188  
Tel: 262.542.3700  
waukesha-wi.gov

<b>Committee:</b> Board of Public Works	<b>Date:</b> 1/5/2023
<b>Common Council Item Number:</b> ID #23-5773	<b>Date:</b> 1/17/2023
<b>Submitted By:</b> Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Joseph P. Ciurro, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and at on Contract Amendment No. 4 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.	

**Details:**

This agreement was a service that was originally offered in Strand's post design contract to provide process optimization and SCADA control assistance along with warranty claims related to the new equipment. This amendment renews the previous contract as approved last year. Strand will provide the services on an as needed basis to be billed hourly and will only be performed as requested by the City. In 2022 Strand provided programming assistance for SCADA and emergency dialer software, made revisions to bio-gas study, prepared and submitted a Facility Amendment Plan to DNR, reviewed the annual switchgear inspection.

**Options & Alternatives:**

The City may choose to not have a contract for these services, however not having the engineering expertise in-house could result in operational difficulties. The City could otherwise choose to solicit proposals from other firms, however this may result in greater expense due to inefficiencies from lack of knowledge of the project and related technical upgrades.

**Financial Remarks:**

The Contract is not to exceed \$20,000. The City will be billed monthly only for hours requested by the City for that period. This would be paid for from the Consulting Budget (7380 52135) which has a budget of \$100,000 for 2023.

**Executive Recommendation:**

Recommend approval of Contract Amendment No. 4 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.