



City of Waukesha
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Committee: Board of Public Works	Date: 1/19/2023
Common Council Item Number: ID #23-5775	Date: 2/7/2023
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the Consultants Contracts for Survey Services for 2023-2024 Municipal Construction projects.	

Details:

The Department of Public Works solicited for proposals for consultants to provide Survey Services for 2023-2024 Municipal Construction Projects. 7 firms responded to the Request for Proposals for Professional Services. The City's Review Committee evaluated the responses and identified the top 3 firms. Ayres had the highest overall rating, followed by a tie score with GRAEF and Cedar Corp. Cedar Corp. provided lower hourly rates, therefore the review committee chose Ayres and Cedar Corp. The hourly fee schedule for labor and expenses from the top 3 proposals is shown below:

Project Staff	Ayres	Cedar Corp.	GRAEF
1-Person Staking Crew	\$99.00	\$115.00	\$140.00
2-Person Staking Crew	\$169.00	\$185.00	\$225.00
Office Point Set- up	\$98.00	\$115.00	\$85.00
Project Manager	\$130.00	\$115.00	\$170.00

Options & Alternatives:

One of the consultants could be chosen but Ayres and Cedar Corp. ranked the highest and provided the lowest fee schedule of the top ranked firms.

Financial Remarks:

The estimated costs associated with Survey services for 2023 Municipal construction projects included in the 2023 CIP as follows:

Survey Services – Total Expense: \$30,000.00.

Executive Recommendation:

Approve the Contract with Ayres Associates, and Cedar Corp. for the Survey Services for 2023-2024 Municipal Construction Projects for the hourly wages listed in the attached proposals.