



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Information Technology Board

---

Wednesday, April 6, 2016

6:30 PM

Council Chambers

---

#### 1. Call to Order

**Present** 7 - Stedman, Manion, Bruders, Fabian, Jankowski, Gulbransen, and Sanchez

#### 2. Approval of Minutes

[ID#16-530](#)

**ID#16-530**

**Aye:** 7 - Stedman, Manion, Bruders, Fabian, Jankowski, Gulbransen and Sanchez

#### 3. Discussion and Recommendation:

**A.** [ID#16-531](#) Review of ITB Composition & Purpose - Alderman Jankowski

A motion was made by Member Stedman, seconded by Chairperson Jankowski, that the "ITB Composition and Purpose REVISED 03-092-16" document be approved and sent to Common Council for approval. The motion carried unanimously.

**B.** [ID#16-532](#) Project Status report from Library

**A.** [ID#16-533](#) Project Status Report from Fire Department

**D.** [ID#16-534](#) Project Status Report from Police Department

**E.** [ID#16-535](#) Review and Act on a request to move to a subscription based Office 365 (E3) instead of purchasing MS Office 2016. Also, approve Capital and Operating budget amendments for an amount not to exceed \$59,000 as described."

A motion was made by Member Stedman, seconded by Chairperson Jankowski, that funds for MS Office 2016, in the amount of \$59,000 of the budgeted \$159,000, be moved from the capital budget to the operating budget, to pay for the E3 licensing. The motion carried unanimously.

**Aye:** 7 - Stedman, Manion, Bruders, Fabian, Jankowski, Gulbransen and Sanchez

**F.** [ID#16-536](#) UW-Waukesha Fiber Contract

Item on hold until 5/4/16 ITB meeting.

4. Communications and Referrals

5. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.