

Status Report

TRAKiT Implementation Update

Client Name	Waukesha WI
Milestone	2 nd Revised Delivery
Status Period	07/25/2016 – 07/29/2016
Submitted to	Chris Pofahl, Client Project Manager
Submitted by	Bryon Maine, SunGard Public Sector Project Manager

Upcoming Milestone Dates

The project schedule, signed by the City on 01/28/2016, reflects the agreement between SunGard and the City. Upcoming tasks are reflected below, with the task numbers corresponding to the project milestone on the project schedule. Asterisk (*) indicates on-site days.

#	Milestone	Date
55.	2 nd Delivery Onsite 1 Day	August 10, 2016 *

Client Action Items

Items requiring further attention or feedback from the City are listed below.

#	Date Due	Action Item
1	Wednesday, 03/02/16	Client requests Merchant Account information for collecting online credit card payments through Authorize.NET and signs the SOW for eTRAKiT Payment Engine
2	Monday, 7/25/16	Client remits payment for invoice # 121694 for \$40,009.21 (\$38,997.75 Milestone Payment + \$1,011.46 travel)
3	Wednesday, 7/27/16	Client remits payment for invoice # 121991 for \$38,997.75 (Milestone Payment)
4	Monday, 08/01/16	Client continues testing of delivered system and reporting issues to SunGard using Customer Connect. <i>Please remember, only submit one issue at a time, through Customer Connect. Any issues that have more than one issue will be returned to the client, to allow client to create separate cases, for each issue</i>
5	Friday, 08/05/16	Client completes testing of Financial Export and reports any issues to SunGard PM
6	Wednesday, 08/10/16	Client attends 2 nd Delivery meetings with SunGard PM

SunGard PS Action Items

Items requiring further attention from SunGard are listed below.

#	Date Due	Action Item
1	Monday, 08/01/16	SunGard PM continues reviewing reported cases and begins committing revisions to client configuration
2	Thursday, 08/04/16	SunGard completes review of revisions for next delivery
3	Wednesday, 08/10/16	SunGard PM onsite for 2 nd Delivery

Current Issues

Issues must be reported and described thoroughly within AdminiTrack to ensure that the necessary resources are applied to the problem for delivery on the next scheduled milestone date.

All Closed Issues	8
All Open Issues	21
0	Resolved , assigned to client, waiting for verification to be Closed
0	Resolved , assigned to SPS, fix to be delivered August 10, 2016
0	Open , assigned to client awaiting clarification
20	Open , assigned to SPS currently fixing issue to be delivered August 10, 2016
0	Open , issue submitted after Revision Cutoff Date of July 22, 2016
1	Open , issue assigned to Development

Overall Project Status

Below is a representation of the all project milestones, and the corresponding percent completion of each task.

Task	% Complete
TRAKiT Software Installation	
Client VPN Provided & Verified	100%
Installation of TRAKiT9 and License Key	100%
Installation of eTRAKiT	100%
Installation of iTRAKiT	100%
Installation of Bluebeam – (10 Desktop Licenses) (<i>Ordered 06/01/16</i>)	100%
Implementation	
Kick-Off Meeting	100%
Business Process Review Meeting	100%
Client Workflows Provided	50%
System Configuration	97%
System Acceptance	
Initial Delivery Review	100%
Revised Delivery Review	0%
Final Delivery Review	0%
System Acceptance Sign-Off	0%
Data Conversion	
Data Consultation Sign-Off	100%
Client Data Provided	100%
Data Map Sign-Off	100%
Initial Delivery	98%
1 st Revised Delivery	0%
2 nd Revised Delivery	0%
Final Delivery	0%
Final Conversion Acceptance Sign-Off	0%
GIS Services	
GIS Consultation Sign-Off	100%
GIS Data Map	100%
GIS Connection Validated	100%
Training Services	
Training Plan	100%
Power User Training – 4 onsite days	100%
Training Plan	0%
Administrator & Report Writing Training – 5 onsite days	0%
Training Plan	0%

End User Training – 20 onsite days	0%
Customizations (itemized below)	
5 Forms (mm/dd/yy)	0%
2 Reports (mm/dd/yy)	0%
eTRAKiT Payment Engine – Statement of Work Sign Off	50%
eTRAKiT Payment Engine	0%
Financial Export – Statement of Work Sign Off	100%
Financial Export	100%
eDMS Interface – Statement of Work Sign Off	0%
eDMS Interface (Cancelled - \$1,500.00 credit)	0%
Change Orders	

Payment Schedule

Pymt #	Payment Milestone	Amount	Date Due	Invoice #	Submitted	Received
1	First Payment Due	\$96,876.00	11/02/15	111883	11/30/15	12/21/15
2	Second Payment Due	\$38,997.75	06/14/16	121694	06/23/16	
3	Third Payment Due	\$38,997.75	08/11/16	121991	06/27/16	
4	Fourth Payment Due	\$38,997.75	10/07/16			
5	Final Payment Due	\$38,997.75	12/01/16			
TOTAL CONTRACT:		\$252,867.00				
CHANGE ORDERS:		\$0.00				
TOTAL PAID:		\$96,876.00				
TOTAL DUE:		\$155,991.00				

If you have any questions about this status report, please do not hesitate to contact me.

Kind regards,

Bryon Maine, Project Manager
SunGard Public Sector
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