



City Of Waukesha
Todd Koehler
Department of Community Development
City Hall, 201 Delafield St, Rm 200
Waukesha, WI 53188

August 25, 2016

This letter is intended to accompany our application to the City of Waukesha for the Plan Commission Review for the property located at 1700 Pewaukee Rd, Waukesha WI 53188.

The project will consist of general re-branding of the existing Citgo Station on the property into a Kwik Trip Express. The scope of the site work will include exchanging the building & site signage, replacing a large portion of the site paving, replacing the gas canopy, minor landscaping, building painting, and the addition of a small shed. The interior of the building will be remodeled with no alterations to the building structure or footprint. The building is approximately 3,521 Sf, and will have 8 parking stalls.

Included in this submittal are the following Documents:

- Plan Commission Application
- Four (4) full size sets of the following (one of which in color):
 - Survey by registered land surveyor
 - Site Plans
 - Building Elevations (11" x 17" size is full sized/ scalable drawings)
 - Signage Plans (11" x 17" size is full sized/ scalable drawings)
 - Building Floor Plan (11" x 17" size is full sized/ scalable drawings)
- Seven (7) sets of the aforementioned plans 11" x 17" size
- Exterior light fixture cutsheets
- One (1) CD copy of the aforementioned plans
- Review Fee

Kwik Trip would be happy to provide any additional information or answer any questions or concerns the City of Waukesha may have with the submittal for the Project. Please feel free to give me a call if needed.

Sincerely,

Chris Nutini
Kwik Trip, Inc - Store Engineering
Project Manager
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Our Mission: "To serve our customers and community more effectively than anyone else by treating our customers, co-workers and suppliers as we, personally, would like to be treated, and to make a difference in someone's life."

Kwik Trip & Kwik Star Stores • Tobacco Outlet Plus • Convenience Transportation, LLC • Hearty Platter Restaurants & Cafés