



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, September 6, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 11 - Pieper, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 4 - Bartels, Skinner, Reiland and Jankowski

2. Pledge of Allegiance

3. Public Comment

Peggy Bull, 223 Debbie Dr., spoke about the NAMI Walk being held on September 17th.

John Thomas, 134 Douglass Ave., spoke regarding a new City Hall.

4. Approval of Minutes

[ID#16-1370](#) Minutes for August 16, 2016

Attachments: [ccmn160816draft](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry, to approve the August 16, 2016 minutes. The motion carried by the following vote:

Aye: 10 - Pieper, Cummings, Perry, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 5 - Bartels, Skinner, C. Payne, Reiland and Jankowski

[ID#16-1380](#) Minutes for August 3, 2016

Attachments: [Minutes for August 3, 2016](#)

No action on this item.

Consent Agenda

There were no items removed or added to the Consent Agenda. The Consent Agenda

passed by unanimous consent with no objections.

1. Other Boards and Commissions

- A [ID#16-1255](#) Approval of Resolution Authorizing the Filing of the 2016 Congestion Mitigation and Air Quality (CMAQ) Grant

Attachments: [Agenda Cover Sheet -Approval of Resolution to Authorize Filing of CMAQ Grant](#)
[resolution CMAQ grant 2016](#)

(Resolution 75-16 adopted)

- B [ID#16-1256](#) Approval of Amendment to Transit Administration Services Agreement with Waukesha County

Attachments: [Agenda Cover Sheet -County Transit Administration Services Amendment](#)
[1504 Transit Admin Contract Amendment 2](#)

- C [ID#16-1272](#) Approval to Add Bus Stop at Tenny Ave. at Sunset Dr.

Attachments: [Agenda Cover Sheet -Add Bus Stop Tenny at Sunset](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- C. [ID#16-1035](#) Review and act on a request to approve the Crossing Guard Services Contract with Twin City Security and authorize the Mayor to sign the contract after final review by the City Attorney.

Sponsors: Police Department

Attachments: [Cover Sheet - Crossing Guard Contract](#)
[2016 Crossing Guard Contract](#)

B. Building & Grounds Committee - Ald. E. Payne

- D. [ID#16-1123](#) Consider lowering the posted speed limit on Madison St. from 45 m.p.h. to 35 m.p.h. from Prairie Song Dr. to the west city limits.

Sponsors: Public Works and Boyle

Attachments: [B&G Resolution RTC for the 09-06-2016 CC Meeting CONSENT AGENDA](#)
[Item 16-1123 Admin Review 35 MPH speed limit Madison St](#)

(Resolution 71-16 adopted)

- B. [ID#16-1273](#) Install a Caution Autistic Child or appropriate signage for 529 Delafield St. (modified to include westbound Bidwell Ave)

Sponsors: E. Payne

Attachments: [B&G Resolution RTC for the 09-06-2016 CC Meeting CONSENT](#)
[AGENDA](#)
[Item 16-1273 Admin Review Autistic Child Warning Sign on Delafield](#)

(Resolution 71-16 adopted)

- C. [ID#16-1274](#) Approve No Parking Here to Corner on the east side of Gaspar Street from W. Main Street to 50 feet south

Sponsors: Public Works

Attachments: [B&G Resolution RTC for the 09-06-2016 CC Meeting CONSENT](#)
[AGENDA](#)
[Item 16-1274 Admin Review No Parking on Gaspar St](#)

(Resolution 71-16 adopted)

- A. [ID#16-1275](#) Approve No Parking Any Time on both sides of Walden Circle from the south lot line of 3028 to the south lot line of 3035 Walden Cir.

Sponsors: Public Works and Fire Department

Attachments: [B&G Resolution RTC for the 09-06-2016 CC Meeting CONSENT](#)
[AGENDA](#)
[Item 16-1275 Admin Review No Parking on Walden Cir](#)

(Resolution 71-16 adopted)

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#16-1345](#) INVITED Bartender Applications - August 22, 2016

Attachments: [Bartenders 2016.08.22](#)

[ID#16-1346](#) Bartender Applications - August 22, 2016

Attachments: [Bartenders 2016.08.22](#)

[ID#16-1347](#) INVITED Other Applications - August 22, 2016 - Magellan's

Attachments: [Other Licenses August 22 2016](#)

[ID#16-1348](#) Other Applications - August 22, 2016

Attachments: [Other Licenses August 22 2016](#)

D. Human Resources - Ald. Thieme

- A. [ID#16-1313](#) Human Resources Policy - G-8 - Temporary Assignment of Alternative Productive Work - Request to update current policy governing work assignments (return to work) for employees injured while on duty.

Attachments: [Cover sheet - HR Policy G-8](#)
[G8 - TAAP - Old Version - 8-11-16](#)
[G8 - TAAP 8-11-16 - DRAFT](#)

E. Board of Public Works - Dr. Fred Abadi

- A. [ID#16-1229](#) Approve Contract Change Order #1 with Super Western for E. Sunset Drive Utility and Street Improvements

Sponsors: Public Works

Attachments: [Item 16-1229 Agenda Cover Sheet - Contract Change Order 01 Super Western E Sunset Drive Improvements](#)
[WWU Memo Sunset Drive Water Main Change Order](#)
[Contract Change Order No 1 to Super Western for Water Utility Work](#)

- B. [ID#16-1304](#) Be it resolved that the Board of Public Works be and it hereby is authorized and directed to prepare plans and specifications to advertise for bids for the construction of:
- a. Milky Way Pump Station Elimination

Sponsors: Public Works

Attachments: [53-Board of Public Works Resolution Form - 2016 for Milky Way Pump Station Elimination](#)

(Resolution 72-16 adopted)

- C. [ID#16-1306](#) Approve Meadowview Park Access Resolution

Sponsors: Public Works

Attachments: [Item 16-1306 AccessResolution Agenda Cover Sheet](#)
[Item 16-1306 Meadowview Parks Access Resolution](#)

(Resolution 73-16 adopted)

- B. [ID#16-1307](#) Approve Contract Change Order #1 with Advance Construction Inc. for E. Moreland Boulevard Utility and Street Improvements

Sponsors: Public Works

Attachments: [Item 16-1307 Agenda Cover Sheet - Contract Change Order](#)
[01 Advance-E Moreland Blvd](#)
[Change Order No 1 - Advance Construction](#)

End of Consent Agenda

5. New Business

- B. [ID#16-1295](#) Review and act on a request to approve a project plan amendment for TID 9 to allow excess increment in 2017 to be donated to TID 16.

Sponsors: Community Development

Attachments: [Cover Sheet - TID 9 project plan amendment](#)
[TID 9 Amendment 1](#)
[Tax Incremental Finance District 9 amendment 1](#)
[TID 9 Amendment CC Resolution](#)

A motion was made by Ald. Pieper, seconded by Ald. Manion, to approve the project plan amendment for TID 9 Resolution (R 76-16) allowing excess increment in 2017 to be donated to TID 16. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 4 - Bartels, Skinner, Reiland and Jankowski

- [ID#16-1356](#) Notice of Exemption from Waukesha County Library Levy 2016

Attachments: [exemption from county](#)
[2017 Tax Resolution](#)

A motion was made by Ald. Thieme, seconded by Ald. Cummings, to approve the 2017 Tax Resolution (R 74-16) - Notice of Exemption from Waukesha County Library Levy 2016. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 4 - Bartels, Skinner, Reiland and Jankowski

6. Public Hearing

- [PC16 -0061](#) Coast Car Wash, 905 Anitol Street and 1676 Arcadian Avenue - Rezoning

Attachments: [Signed Rezoning Petition](#)
[pcom160810 - Fire Dept. Comments - No Comment](#)
[pcom160810 - Water Utility Dept. Comments - No Comment](#)
[pc160810 - Engineering Dept. Comments](#)
[Coast Car Wash Rezoning Cover Sheet](#)
[PDF08082016 00004](#)
[scan0056](#)
[klumb C1-SITE PLAN](#)
[klumbfencepic](#)
[klumbplatofsurvey8.8.16](#)
[klumbrezonelot1owner](#)
[klumbrezonelot4owner](#)

The public Hearing was opened. Shari Hornwold and Joseph Hornwold, 915 Anitol St. appeared to speak during the public hearing. The public hearing was closed.

7. Action on Public Hearing

[PC16 -0061](#) Coast Car Wash, 905 Anitol Street and 1676 Arcadian Avenue - Rezoning

Attachments: [Signed Rezoning Petition](#)
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[klumbfencepic](#)
[klumbplatofsurvey8.8.16](#)
[klumbrezonelot1owner](#)
[klumbrezonelot4owner](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry, to approve the Rezoning Petition for the Coast Car Wash, 905 Anitol Street and 1676 Arcadian Avenue. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 4 - Bartels, Skinner, Reiland and Jankowski

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 9. Plan Commission - Jennifer Andrews
- 10. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson

[ID#16-1352](#) INVITED Other Applications - August 22, 2016 - Salty Toad, Extension of Premise

Applicant for the Salty Toad Extension of Premises will re-apply. No action on application as presented at the August 22nd Ordinance & License meeting, held.

D. Human Resources Committee Report - Ald. Thieme

11. Board of Public Works Report - Dr. Fred Abadi

A. [ID#16-1299](#) Recommend approval of proposed Federal Bike Route 30 Resolution.

Sponsors: Mayor

Attachments: [Item 16-1299 Agenda Cover Sheet - USBR 30 Resolution](#)
[Bike Route 30 Resolution & Map](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry, to approve the proposed Federal Bike Route 30 Resolution 68-16. The motion carried by the following vote:

Aye: 10 - Pieper, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Hernandez, Helgestad and Boyle

Nay: 1 - E. Payne

Absent: 4 - Bartels, Skinner, Reiland and Jankowski

- A.** [ID#16-1309](#) Bids Received: Friday, August 12, 2016
a. Lowell Park Tennis Court Surface Repair and Color Coating
The Board of Public Works recommends awarding the Contract to Tennis Courts Unlimited, Inc. on their low bid of \$84,920.00.

Sponsors: Public Works

Attachments: [5 Lowell Tennis Court](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, approving that the Lowell Park Tennis Court Surface Repair and Color Coating contract be awarded to Tennis Courts Unlimited, Inc. on their low bid of \$84,920.00. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 4 - Bartels, Skinner, Reiland and Jankowski

- 12. Director of Public Works Report
- 13. City Attorney's Report
- 14. City Administrator's Report
- 15. Mayor's Report & Referrals
- 16. Referrals

Ald. Eric Payne to Building and Grounds to put in a marked and signed crosswalk on Motor and Mountain Aves.

Ald. Helgestad to Building and Grounds to consider modifying the parking zone on the south side of Wisconsin Ave. to be "No Parking 6 a.m. to 6 p.m. except Saturday, Sunday, and Holidays" from 80 feet east of N. Grand Ave. to 120 feet west of N. Barstow St.

Ald. Manion to Building and Grounds to consider changing parking restrictions near Prairie Elementary School to generally be "No Parking, 9 a.m. to 3 p.m., Sept. 1 to June 15, except Sat., Sun., Holiday" on Center Rd. from Burr Oak Blvd. to School Dr. and on School Dr. from Hemit Ave. to S. Prairie Ave.

Ald. Manion to Building and Grounds to consider No Parking Any Time on the south side

of Wilmont Dr. from the driveway of 111 Wilmont Dr. to 150 feet west.

17. Closed Session

There was no closed session held at this meeting.

[ID#16-1371](#) Feasibility of a Future Multipurpose Municipal Building

Attachments: [City of Waukesha Future Multipurpose Municipal Building Report](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Pieper to take a 15 minute recess. The motion carried by the following vote:

Aye: 11 - Pieper, Cummings, Perry, C. Payne, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 4 - Bartels, Skinner, Reiland and Jankowski

After Recess: The Future Multipurpose Municipal Building Report was presented by Brad Viegut from Baird and Matthew Wolfert from Bray Architects. No action was taken.

18. Adjournment

Meeting adjourned at 8:58 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.