



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, October 4, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Ald. Hernandez arrived late to the meeting as noted at Item 16-1489.

Present: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 2 - C. Payne and Jankowski

2. Pledge of Allegiance

3. Public Comment

Kimberly Metz, 125 N. Greenfield, spoke in favor of Buchner pool and against other city spending.

Victoria Hekkers, 431 W. Main, spoke against the TIF apartment development in the downtown.

Mike Walsh, 2412 Kestrel, spoke against increased taxes.

4. Approval of Minutes

[ID#16-1505](#) Minutes from September 20, 2016

Attachments: [ccmn160920draft](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry, that the Minutes of September 20, 2016 be approved. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, E. Payne, Thieme, Johnson, Helgestad and Boyle

Absent: 4 - C. Payne, Manion, Hernandez and Jankowski

Consent Agenda

Item #16-1484 removed by Ald. Pieper. The remainder of the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions**2. Plan Commission****3. Standing Committees****A. Finance Committee - Ald. Pieper**

- B. [ID#16-1484](#) Review and act on a request to approve a TIF incentive to Sterling Investments for the development of 220 W. Main St., direct staff to finalize an agreement, and direct Mayor to sign the final agreement.

Sponsors: Community Development

Indexes: TIF

Attachments: [Cover Sheet- Main St Sterling Development](#)
[Sterling Term Sheet](#)
[Clearpoint Residences tif request finance](#)

This item was removed from Consent by Ald. Pieper and handled under Finance Committee Report.

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#16-1404](#) Consider modifying existing parking zone on the north side of Arcadian Avenue, in front of La Casa, from 65 feet to 100 feet east of Caroline, to be 30 Minute Parking, 6 AM to 4 PM, Monday to Friday, Except Saturday, Sunday and Holidays.

Sponsors: Helgestad

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)
[Item 16-1404 Admin Review Parking Zone on Arcadian](#)

Resolution #77-16

La Casa is building a new school and the entrance to La Casa off of Arcadian Avenue will become more active as a location for drop off and pick up of students. In order to keep this parking zone more clear for turn over of vehicles, La Casa is requesting the parking zone stated above to be modified to be 30 minute parking during a certain time of the day. Department of Public works has no issues with this change and recommends approval.

- B. [ID#16-1405](#) Please install a marked and signed crosswalk on Motor Avenue and on Mountain Avenue at the west and south legs of the intersection of Motor & Mountain Avenue.

Sponsors: E. Payne

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)
[Item 16-1405 Admin Review Crosswalks on Mountain](#)

Resolution #77-16

Public Works has reviewed this request. It should be noted that a painted crosswalk does exist today on Motor Avenue on the west leg of intersection with Mountain Avenue. The request, as stated above, is requesting the south leg of the intersection to also have a painted crosswalk and for each of the two crosswalks to have the proper pedestrian crossing signing. The existing handicap ramps for the cross walks are not that old and will meet current ADA conditions. If this item is approved, the cost will be for installing signing and pavement marking. The Public Works department does not particularly approve of this crosswalk installation, however, the handicap ramps are already exist and the proposal would be to install warning signs and marking enhancements of an existing condition and, therefore, we would support the committee if they chose to approve it.

- C. [ID#16-1406](#) Consider modifying the parking zone on the south side of Wisconsin Avenue to be No Parking 6 AM to 6 PM, Except Saturday, Sunday, and Holidays from 80 feet east of N. Grand Avenue to 120 feet west of N. Barstow Street.

Sponsors: Helgestad

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)
[Item 16-1406 Admin Review Parking Zone on Wisconsin](#)

Resolution #77-16

The church located at 247 Wisconsin Avenue has requested that the area in front of their church be available on Sundays for people to park. Currently it is No Parking. The request is to change the zone to be No Parking 6AM to 6PM Except Saturday Sunday Holiday which is the same status as existing adjacent parking zones. Public Works has no issue with this parking change and recommends approval.

- D. [ID#16-1407](#) Establish No Parking Any Time on the south side of Wilmont Drive from the driveway of 111 Wilmont Drive to 150 feet west.

Sponsors: Manion

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)
[Item 16-1407 Admin Review Parking Zone on Wilmont](#)

Resolution #77-16

Business owner on 200 Wilmont Drive is having issues with semi trucks not being able to back into the driveway for deliveries due to vehicles parking on the south side of Wilmont Drive. The request is to have a 150 foot No Parking zone established so a semi truck can safely back up and into their driveway. Public Works does not have an issue with this and recommends approval.

- E. [ID#16-1408](#) Modify existing parking zone on north side of School Drive to be No Parking, 9 AM to 3 PM, Sept 1 to June 15, Except Saturday, Sunday and Holidays from 100 feet east of Center Road to S. Prairie Avenue.

Sponsors: Manion

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)
[Item 16-1408 1409 1410 1411 1412 Admin Review Parking Zones at Prairie School](#)

Resolution #77-16

This item is part of an overall evaluation of school zone parking signing adjacent to the Prairie Elementary School. Ald. Manion, the Public Works Department, City Police Department and Prairie Elementary School have been working on this item for some time. The PD and School have issues with parent drop off and pick up and are seeking some changes to signing along School Drive and along Center Road. There are no less than 4 different parking zones with different times on School and on Center Road. All parties met and decided on setting a uniform school time for the No Parking (9 AM to 3 PM) and to have it only be during the school year (Sept 1 to June 15) with the exception of the west side of Center Road which will be in affect all year. By request, a letter has been sent to all residents in the adjacent to the proposed parking changes to inform them of the changes and the Buildings & Grounds meeting time and place. Public Works has no issues with the proposed changes and recommends approval.

- F. [ID#16-1409](#) Modify existing parking zone on south side of School Drive to be No Parking, 9 AM to 3 PM, Sept 1 to June 15, Except Saturday, Sunday and Holidays from Center Road to Hemit Avenue.

Sponsors: Manion

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)

Resolution #77-16

This item is part of an overall evaluation of school zone parking signing adjacent to the Prairie Elementary School. See ID#16-1408 for information regarding the basis behind the changes. Public Works has no issues with the proposed changes and recommends approval.

- G. [ID#16-1410](#) Establish No Parking, 9 AM to 3 PM, Sept 1 to June 15, Except Saturday, Sunday and Holidays on the east side of Center Road from 110 feet north of Burr Oak Blvd. to 140 feet south of School Drive.

Sponsors: Manion

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)

Resolution #77-16

This item is part of an overall evaluation of school zone parking signing adjacent to the Prairie Elementary School. See ID#16-1408 for information regarding the basis behind the changes. Public Works has no issues with the proposed changes

and recommends approval.

- H. [ID#16-1411](#) Establish No Parking Any Time on east side of Center Road from Burr Oak Blvd. to 110 feet north and from School Drive to 140 feet south.

Sponsors: Manion

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)

Resolution #77-16

This item is part of an overall evaluation of school zone parking signing adjacent to the Prairie Elementary School. See ID#16-1408 for information regarding the basis behind the changes. Public Works has no issues with the proposed changes and recommends approval.

- I. [ID#16-1412](#) Modify existing parking zone on west side of Center Road to be No Parking, 9 AM to 3 PM, Except Sunday and Holidays from Burr Oak Blvd. to School Drive

Sponsors: Manion

Attachments: [B&G Resolution RTC for the 10-04-2016 CC Meeting CONSENT AGENDA.pdf](#)

Resolution #77-16

This item is part of an overall evaluation of school zone parking signing adjacent to the Prairie Elementary School. See ID#16-1408 for information regarding the basis behind the changes. Public Works has no issues with the proposed changes and recommends approval.

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#16-1481](#) Bartender Applications - September 26, 2016

Attachments: [Bartenders 2016.09.26](#)

[ID#16-1483](#) Other Applications - September 26, 2016

Attachments: [Other Licenses September 26 2016](#)

D. Human Resources Committee Report - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#16-1432](#) Approve Contract Change Order #1 with Concrete Structures, Inc., for Madison Street Bridge and Road Reconstruction.

Sponsors: Board of Public Works

Attachments: [ID 16-1342 Change Order No 1 - Concrete Structures](#)
[_Agenda Cover Sheet - Contract Change Order 01 Concrete Structures Time Extension](#)

ID#16-1436 Approve Storm Water Management Practice Maintenance Agreement between IP Dolphin, LLC and City of Waukesha.

Sponsors: Board of Public Works

Attachments: [SW Agreement IP Dolphin LLC](#)
[Agenda Cover Sheet - Form IP Dolphin, LLC](#)

End of Consent Agenda

5. New Business

B. ID#16-1489 Further discussion and possible action on 2017 - 2021 CIP.

Sponsors: City Administrator

Indexes: CIP

Attachments: [2017 CIP Changes as of 9-29-16](#)

A motion was made by Ald. Pieper, seconded by Ald. Bartels to Approve the 2017 CIP in the amount of \$25,592,286 and the 5 year plan. (The motion was amended to correct the 2017 CIP to the the amount of \$26,101,281).

Amendments to this motion as follows:

Indexes: CIP

A motion was made by Ald. Reiland, seconded by Ald. Cummings for an Amendment to the 2017 CIP to remove one additional dump truck. The motion failed by the following vote with the Mayor casting a Nay vote because of the tie:

Aye: 6 - Cummings, Perry, Reiland, Manion, Helgestad and Boyle

Nay: 6 - Pieper, Bartels, Skinner, E. Payne, Thieme and Johnson

Absent: 3 - C. Payne, Hernandez and Jankowski

Indexes: CIP

Ald. Hernandez arrived late to the meeting and was present for voting on this item.

A motion was made by Ald. Reiland, seconded by Ald. Boyle, for an Amendment to the 2017 CIP to remove the 1998 front end loader. The motion failed by the following vote:

Aye: 5 - Bartels, Perry, Reiland, Manion and Boyle

Nay: 8 - Pieper, Skinner, Cummings, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Absent: 2 - C. Payne and Jankowski

Indexes: CIP

A motion was made by Ald. Reiland, seconded by Ald. Boyle, for an Amendment to the 2017 CIP to remove fire truck fleet #962. The motion failed by the following vote:

Aye: 2 - Reiland and Boyle

Nay: 11 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, E. Payne, Thieme, Johnson, Hernandez and Helgestad

Absent: 2 - C. Payne and Jankowski

Indexes: CIP

A motion was made by Ald. Reiland, seconded by Ald. Boyle, for an Amendment to the 2017 CIP to remove two GMC pickup trucks (Park Rec). The motion carried by the following vote:

Aye: 8 - Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Helgestad and Boyle

Nay: 5 - Pieper, Bartels, Thieme, Johnson and Hernandez

Absent: 2 - C. Payne and Jankowski

Indexes: CIP

A motion was made by Ald. Reiland, seconded by Ald. Boyle, for an Amendment to the 2017 CIP to remove fleet #56 stump grinder (Park Rec). The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Cummings, Perry, Reiland, Manion, E. Payne, Hernandez and Boyle

Nay: 4 - Skinner, Thieme, Johnson and Helgestad

Absent: 2 - C. Payne and Jankowski

Indexes: CIP

A motion was made by Ald. Reiland, seconded by Ald. Boyle, for an Amendment to the 2017 CIP to remove #CG51 Chipper Road Saw (DPW). The motion failed by the following vote:

Aye: 3 - Reiland, Helgestad and Boyle

Nay: 10 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, E. Payne, Thieme, Johnson and Hernandez

Absent: 2 - C. Payne and Jankowski

Indexes: CIP

A motion was made by Ald. Reiland, seconded by Ald. Skinner, for an Amendment to the 2018 CIP to add the Buchner Pool in the amount of \$8,500,000. The motion carried by the following vote:

Aye: 9 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Hernandez and Helgestad

Nay: 4 - Cummings, Reiland, E. Payne and Boyle

Absent: 2 - C. Payne and Jankowski

Indexes: CIP

A motion was made by Ald. Pieper, seconded by Ald. Bartels [Voting on Original Motion with Amendments and final dollar figure] to Approve 2017 CIP in the amount of \$25,922,281 and the 5 year plan with the amendment of Buchner Pool being added to 2018 in the amount of \$8,500,000. The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Skinner, Perry, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Nay: 3 - Cummings, Reiland and Manion

Absent: 2 - C. Payne and Jankowski

ID#16-1499 Board and Commission Appointments

Attachments: [appointment - letter for council -October 4](#)

The meeting went into Recess at 8:20 p.m.

Meeting Reconvened

A motion was made by Ald. Thieme, seconded by Ald. Cummings, to approve the Appointment of Page Remmers to the Public Art Advisory Committee. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 2 - C. Payne and Jankowski

ID#16-1502 Review and action on the City of Waukesha Comprehensive Emergency Management Plan

Attachments: [Resolution - Comprehensive Emergency Management Plan](#)
[00Waukesha City CEMP 081416](#)

Ald. Skinner left early at 8:28 p.m. and did not vote on this item or any others after this item.

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to Approve Resolution #78-16 adopting the City of Waukesha Comprehensive Emergency Management Plan (with the spelling correction change). The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 3 - Skinner, C. Payne and Jankowski

6. Public Hearing

ID#16-1503 Determine the assessment for the Fall 2016 Public Tree Planting Program, said cost to be \$205.00 per tree.

Attachments: [Fall 2016 Summary](#)
[Street Tree Planting Program Fall 2016](#)

The public hearing was opened. There was no one present to speak on the item and the public hearing was closed.

7. Action on Public Hearing

[ID#16-1503](#) Determine the assessment for the Fall 2016 Public Tree Planting Program, said cost to be \$205.00 per tree.

Attachments: [Fall 2016 Summary](#)
[Street Tree Planting Program Fall 2016](#)

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to Approve the Fall 2016 Public Tree Planting Program, said cost to be \$205.00 per tree. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 3 - Skinner, C. Payne and Jankowski

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Thieme
 - C. Information Technology Board Report - Ald. Skinner
 - D. Landmarks Commission Report - Ald. Boyle
 - E. Redevelopment Authority Report - Ald. Skinner
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Reiland
 - H. Cemetery Commission Report - Ald. Jankowski
 - I. Waukesha Housing Authority Report - Ald. Hernandez
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. C Payne
- ### 9. Plan Commission - Jennifer Andrews

- A. [PC14 -0126](#) Modification of Zoning Code - Modify height restrictions.

Attachments: [22.15-41 - Building Heights](#)

A motion was made by Ald. Pieper, seconded by Ald. Bartels, to approve Ord. No. 11-16, amending sections in Ordinance 22.15 - 22.41 Modification of Zoning Code - Modify height restrictions. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 3 - Skinner, C. Payne and Jankowski

- B. [PC15 -0248](#) Modification of Zoning Code - Section 22.53 Traffic, loading, parking, and access.

Attachments: [22.53\(10\)-\(11\) - Downtown Parking District](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve Ord. No. 12-16 amending Ordinance 22.53(10)-(11) Modification of Zoning Code - Section 22.53 Traffic, loading, parking, and access. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 3 - Skinner, C. Payne and Jankowski

10. Standing Committees

- a. [ID#16-1458](#) Approve implementation of PTO Policy effective January 1, 2017, and revisions to applicable Policy 202.3 Vacation, 202.4 Holidays, 202.6 Funeral Leave and 202.7 Sick Leave

Attachments: [PTO Intro memo and Policy.pdf](#)

No Action Taken on this Item

A. Finance Committee Report - Ald. Pieper

- [ID#16-1484](#) Review and act on a request to approve a TIF incentive to Sterling Investments for the development of 220 W. Main St., direct staff to finalize an agreement, and direct Mayor to sign the final agreement.

Sponsors: Community Development

Indexes: TIF

Attachments: [Cover Sheet- Main St Sterling Development](#)
[Sterling Term Sheet](#)
[Clearpoint Residences tif request finance](#)

A motion was made by Ald. Pieper, seconded by Ald. Bartels to approve the TIF incentive to Sterling Investments for the development of 220 W. Main St.,

approve that staff finalize the agreement and approve that the Mayor to sign the Final Agreement. The motion carried by the following vote:

Aye: 8 - Pieper, Bartels, Skinner, Reiland, Thieme, Johnson, Hernandez and Boyle

Nay: 5 - Cummings, Perry, Manion, E. Payne and Helgestad

Absent: 2 - C. Payne and Jankowski

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

[ID#16-1480](#) INVITED Bartender Applications - September 26, 2016

Attachments: [Bartenders 2016.09.26](#)

[ID#16-1482](#) INVITED Other Applications - September 26, 2016

Attachments: [Other Licenses September 26 2016](#)

D. Human Resources - Ald. Thieme

11. Board of Public Works Report - Dr. Fred Abadi

[ID#16-1432](#) Approve Contract Change Order #1 with Concrete Structures, Inc., for Madison Street Bridge and Road Reconstruction.

Sponsors: Board of Public Works

Attachments: [ID 16-1342 Change Order No 1 - Concrete Structures](#)

[Agenda Cover Sheet - Contract Change Order 01 Concrete Structures Time Extension](#)

This item also appeared on this Agenda under Consent, where it was based under consent.

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

[ID#16-1501](#) Proclamation- Manufacturing Day 10 7 16

Attachments: [Manufacturing Day 2016](#)

[ID#16-1500](#) Proclamation- Small Business Saturday 11 26 16

Attachments: [Small Business Saturday 2016](#)

16. Referrals

Ald. E. Payne to Building and Grounds to review overnight parking in the Central Business District, especially on Ann Street.

Ald. Reiland to Building and Grounds to review and change the street signs on Pendelton and University by Bethesda School to reflect a change in the current sign of "No Parking 8:30 a.m. to 3:00 p.m." to "No Parking 9:00 a.m. to 3:30 p.m."

and

Review and change the street signs in the same area designated as drop off to reflect a change in the current sign of "No Parking Stopping or Waiting" to "No Parking - Drop Off Area Only". (or similar)

and

Add School Zone with reduced posted speed while children present signs in the3 appropriate areas around the school.

17. Adjournment

Adjourned at 9:19 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.