



## Meeting Minutes - Draft

### Waukesha Water Commission

#### *Water Utility Commission*

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Thursday, September 22, 2016

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present** 5 - Zinda, Piatt, Ybarra, Reilly, and Francoeur

**Absent** 2 - Couri, and Thieme

3. Public Comment

4. Approval of Minutes

- a. [ID#16-1454](#) Approve Minutes of 8/16/2016 Special Commission Meeting and 8/18/2016 Regular Monthly Meeting
- A motion was made by Commissioner Paul Ybarra, seconded by Commission Secretary Greg Zinda, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Zinda, Piatt, Ybarra, Reilly and Francoeur

**Absent:** 2 - Couri and Thieme

5. Action Items

- a. [ID#16-1455](#) Approve Payments from the General Fund and the Improvement Fund
- A motion was made by Commission President Joe Piatt, seconded by Commission Secretary Greg Zinda, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Zinda, Piatt, Ybarra, Reilly and Francoeur

**Absent:** 2 - Couri and Thieme

- b. [ID#16-1456](#) Approve the purchase of 3 - Goulds Pump Heads, 1 - 200hp Indar submersible motor, 1 - 350hp Indar submersible motor, and submersible pump cables from Municipal Well & Pump for the low bid amount of \$194,665.00.

**A motion was made by Commission Secretary Greg Zinda, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Zinda, Piatt, Ybarra, Reilly and Francoeur

**Absent:** 2 - Couri and Thieme

- c. [ID#16-1457](#) Approve to increase the not to exceed amount for the water main work within the City's 2016 roadway reconstruction project limits on Sunset Drive to an amount not to exceed \$225,000.

**A motion was made by Commission President Joe Piatt, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Zinda, Piatt, Ybarra, Reilly and Francoeur

**Absent:** 2 - Couri and Thieme

- d. [ID#16-1458](#) Approve implementation of PTO Policy effective January 1, 2017, and revisions to applicable Policy 202.3 Vacation, 202.4 Holidays, 202.6 Funeral Leave and 202.7 Sick Leave

**A motion was made by Commission Secretary Greg Zinda, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Zinda, Piatt, Ybarra, Reilly and Francoeur

**Absent:** 2 - Couri and Thieme

- e. [ID#16-1459](#) Approve the contract with the USGS for Root River Monitoring at a cost not to exceed \$44,125 and also a change order with CH2M for a time and expenses contract in the amount of \$75,000.00.

**A motion was made by Commissioner Paul Ybarra, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Zinda, Piatt, Ybarra, Reilly and Francoeur

**Absent:** 2 - Couri and Thieme

- f. [ID#16-1475](#) Approve water main project within the Northview/Grandview intersection

**A motion was made by Commission President Joe Piatt, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Zinda, Piatt, Ybarra, Reilly and Francoeur

**Absent:** 2 - Couri and Thieme

## 6. Discussion Items

- a. [ID#16-1460](#) Great Lakes Update
- b. [ID#16-1461](#) Capital Improvement Plan
- c. [ID#16-1462](#) Wage Survey Data

7. Information Items

- a. [ID#16-1463](#) Utility Performance Report
- b. [ID#16-1464](#) Financial Report

8. Adjourn

**A motion was made by Commission President Joe Piatt, seconded by Commission Secretary Greg Zinda, that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Piatt, Couri, Ybarra, Reilly and Francoeur

**Absent:** 2 - Zinda and Thieme