



Meeting Minutes - Draft

Waukesha Water Commission

*Water Utility Commission*

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Thursday, October 20, 2016

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present** 6 - Zinda, Piatt, Couri, Ybarra, Thieme, and Francoeur

**Absent** 1 - Reilly

3. Public Comment

4. Approval of Minutes

- a. [ID#16-1579](#) Approve Minutes of 9/22/2016 Monthly Commission Meeting and 10/5/2016 Special Commission Meeting

**A motion was made by Commissioner Gerald Couri, seconded by President Joe Piatt, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

5. Action Items

- a. [ID#16-1580](#) Approve Payments from the General Fund and the Improvement Fund

**A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

- b. [ID#16-1581](#) Approve Water Main Extension for Howell Oaks Addition No. 2 (Phase 3) at No Cost to the Utility

**A motion was made by Alderman Terry Thieme, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

- c. [ID#16-1582](#) Approve Developer's Agreement with Thompson Realty of Wisconsin, Inc. for Howell Oaks Addition No. 2 (Phase 3)

**A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

- d. [ID#16-1583](#) Approve the water main extension request for the Smart Property on Big Bend Road.

**A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

- e. [ID#16-1584](#) Approve 20-foot non-exclusive water main easement for the Smart Property development off of Big Bend Road.

**A motion was made by Commission Secretary Greg Zinda, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

- f. [ID#16-1585](#) Approve of the Developer's Agreement with R. F. Smart Realty Development, LLC for the Big Bend Road Water Main Extension to the Smart Property

**A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

- g. [ID#16-1590](#) Approve a time and expenses contract with Greeley Hansen for the Scope of Services and Fee associated with Phase 1 pending attorney review for an amount not to exceed \$2,405,458.

**A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

- h. [ID#16-1591](#) Approve Election of Utility Commission Officers

**A motion was made by Commissioner Ybarra, seconded by Alderman Thieme, to re elect Joe Piatt as Commission President, and Greg Zinda as Commission Secretary. The motion carried by the following vote:**

**Aye:** 6 - Zinda, Piatt, Couri, Ybarra, Thieme and Francoeur

**Absent:** 1 - Reilly

## 6. Discussion Items

*Commissioner Ybarra left at 7:07*

- a. [ID#16-1586](#) Great Lakes Update
- b. [ID#16-1587](#) 2017 Operating Budget

## 7. Information Items

- a. [ID#16-1588](#) Utility Performance Report
- b. [ID#16-1589](#) Financial Report

## 8. Adjourn