

MINUTES
Waukesha Public Library Board Meeting
Thursday, December 8, 2016 4:45 PM
Library Board Meeting Room

Members Present: Trustees P. Kasprowicz, C. Lombardi, and A. Riebel

Members Absent: Trustees C. Deatrick, J. Fowle, K. Guilfoy, L. Probst, A. Reiland, M. Ryan, E. Spelius, R. Sura,

Others Present: Executive Director G. Lynch, Assistant Library Director J. Klima, and Special Projects Coordinator J. Quinlan

1. Call to order

The meeting was called to order at 4:45 p.m. by Board President Kasprowicz.

2. Public Comments

There were no public comments.

3. Approval of the minutes for November 10, 2016

Trustee Lombardi moved to approve the Library Board minutes for November 10, 2016 as presented. Trustee Riebel seconded, motion carried unanimously.

4. Correspondence

None.

5. Bills and financial reports

Executive Director Lynch reported that the Library is on track to end its budget this year very close to zero. There is some question as to whether a number of encumbered items will arrive by the end of the year. **Trustee Riebel moved to approve the monthly bills for December 2016 in the amount of \$100,798.28 and write offs in the amount of \$4,201.00. Trustee Lombardi seconded, motion carried with a unanimous roll call vote.** Executive Director Lynch reported that the Library is hoping to spend down its entire 2016 allocated budget. The Library is anticipating a last quarter revenue payment to come in from the Bridges Library System. **Trustee Lombardi moved to approve the December 2016 Financial report as presented. Trustee Riebel seconded, motion carried with a unanimous roll call vote.**

6. Adjournment

Absent any objections, the meeting adjourned at 4:47 p.m.

Prepared by: J. Quinlan

Approved: