



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Information Technology Board

Wednesday, March 1, 2017

6:30 PM

Council Chambers

1. Call to Order

Present 6 - Fabian, Gulbransen, Skinner, Manion, Sanchez, and Bruders

2. Approval of Minutes

A. [ID#17-0273](#) Approval of minutes for 2/1/17

A motion was made by Member Gulbransen, seconded by Member Sanchez, that the minutes from 2/1/17 be approved. The motion carried unanimously.

Aye: 6 - Fabian, Gulbransen, Skinner, Manion, Sanchez and Bruders

3. Discussion and Recommendation:

A. [ID#17-0243](#) Establish one Standard Door and Camera Security system for all City of Waukesha Municipal Buildings.

Sponsors: Public Works

Bob Bruder arrived @6:31pm

A motion was made by Chairperson Skinner, seconded by Member Gulbransen, that this Business item be Referred to the Finance Committee. The motion carried by the following vote:

Aye: 6 - Fabian, Gulbransen, Skinner, Manion, Sanchez and Bruders

B. [ID#17-0237](#) Fire Station Alerting System

A motion was made by Chairperson Skinner, seconded by Member Bruders, that this Business item be Referred to the Finance Committee. The motion carried by the following vote:

Aye: 6 - Fabian, Gulbransen, Skinner, Manion, Sanchez and Bruders

C. [ID#17-0001](#) Incident Management Policy

Approve the Incident Management Policy with the addition of the major incident definition, as well as adding that the City Administrator, the IT Director, or IT Management staff with consultation of the City Administrator can declare an Incident a Major Incident.

Aye: 6 - Fabian, Gulbransen, Skinner, Manion, Sanchez and Bruders

- D. [ID#17-0002](#) IT Technical Assessment
- E. [ID#17-0296](#) Data Management Policies
- 4. Communications and Referrals
- 5. Adjournment

5. Adjournment

Aye: 6 - Fabian, Gulbransen, Skinner, Manion, Sanchez and Bruders

"A majority of the Council members may be in attendance"

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