

**CITY OF WAUKESHA****Administration**

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Common Council Item Number: 32T	Date: 3/3/2017
Submitted By: Ron Grall, Director of Parks, Recreation & Forestry David Rauterberg, Forestry Supervisor	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Rich Abbott, Finance Director 32T	City Attorney's Office Review: Brian Running, City Attorney 32T
Subject: Review and act on the 2017 CIP budget adjustment for the purchase of a replacement pickup.	

Details:

Waukesha Parks, Recreation & Forestry Department (WPRF) has secured funds in the 2017 Heavy Motorized Equipment account #4355.68140 in the amount of \$130,000.00 to purchase a replacement compactor (garbage truck). The compactor bid has come in at \$81,400.00. This is \$48,600.00 less than budgeted. WPRF has also secured funds in the 2017 CIP Automotive Equipment account #4355.68110 in the amount of \$27,000.00 for the purchase of a replacement pickup truck, however, the amount required for a suitable replacement through the city approved Vendor.Net Program is \$28,348.00, a \$1,348.00 difference. WPRF staff is requesting that \$1,348.00 be transferred from the Heavy Equipment Account #4355.68140 to the Automotive Equipment Account #4355.68110 to make up this difference.

Options & Alternatives:

WPRF staff has considered eliminating options on the pickup replacement such as the towing package, backup camera and the roof mounted strobe light resulting in a \$741.00 savings after discount. The elimination of these options would still bring the purchase \$607.00 over the budgeted amount. These options would most likely be added after the purchase, encompassing additional cost and labor.

Financial Remarks:

Purchasing the pickup through the Vendor.net program has resulted in a \$12,540.00 discount. Purchasing the pickup without the options would result in additional cost and labor after the purchase.

Executive Action:

Recommend approval to transfer \$1,348.00 from the Heavy Equipment account #4355.68140 to the Automotive Equipment account #4355.68110 to purchase the pickup replacement.

Committee Recommendation:

The Parks, Recreation & Forestry Board _____ this transfer on March 20, 2017.

